

**LOUDOUN COUNTY GOVERNMENT REFORM COMMISSION
MEETING SUMMARY
AUGUST 30, 2012**

Opening Remarks: Chairman Tom Julia convened the meeting of the Loudoun County Government Reform Commission (Commission) on August 30, at 6:10 pm. Chairman Julia stated that he and Vice Chairman Hamberger provided an update on the GRC's work progress to Mr. Scott York and Mr. Ralph Buona, during the week of August 27.

Participants: Commissioners present were Tom Julia, Chairman; Scott Hamberger, Vice Chairman; Bob Gordon; Cliff Keirce; Tanya Matthews; Mark Nelis; James Rohrbaugh; Woody Turner; Don Walker; and John Whitbeck. Barbara Munsey arrived at 7:14pm. Ken Glozer and Phil Sandoe and were absent from the meeting.

Tim Hemstreet, County Administrator, and Julie Grandfield, Assistant County Administrator, also participated in the meeting.

Approval of July 26, 2012 Meeting Minutes:

Chairman Julia entertained a motion for approval of the July 26, 2012 meeting minutes as written. Don Walker moved for approval. Vice Chairman Hamberger seconded the motion. The minutes were approved 10-0-3 (Barbara Munsey, Ken Glozer and Phil Sandoe absent).

Scope of Work for Balance of 2012:

After brief discussion and acknowledgement that Chairman York had requested a GRC recommendation on this issue, Mr. Bob Gordon made a motion that the Government Reform Commission recommend to the Board of Supervisors removal of Mr. Phil Sandoe, Algonkian District Representative, and Mr. Ken Glozer, At Large Representative, from the Government Reform Commission due to lack of attendance, participation, and communication and that the Board appoint their successors as expeditiously as possible. Seconded by Woodrow Turner. The motion passed 9-0-1-3 (John Whitbeck abstained; Barbara Munsey, Ken Glozer and Phil Sandoe absent).

Action Item: Julie Grandfield will notify Ken Glozer and Phil Sandoe regarding the termination of their GRC appointments. This has since occurred. Julie has also notified the Board of Supervisors of the GRC's action and recommendation.

Subcommittee 1 Matters:

Vice Chairman Hamberger recommended the GRC establish goals on which issues can be brought to closure and forwarded to the BOS as recommendations. James Rohrbaugh stated he expects Subcommittee #1 to make recommendations on Schools and Government shared services and non-controversial consolidation topics at the October GRC meeting. John Whitbeck stated that early recommendations on privatization will be ready in September and that a finished work product regarding privatization will be ready in November. Subcommittee #1 will identify their outsourcing work via two tracks; smaller recommendations on outsourcing that will be ready for the BOS budget cycle are

on track one and larger recommendations that may take a couple of years are on track two. James Rohrbaugh is currently reviewing the County's high dollar contracts. Vice Chairman Scott Hamberger acknowledged that discussions with CH2MHILL are an exercise and that the GRC would not be recommending a single contractor.

Chairman Julia stated it would be beneficial to have some recommendations ready for the October Commission meeting in advance of the November 7th BOS meeting.

Action: Tanya Matthews will contact The National Council on Private-Public Partnerships as a resource on privatization.

Subcommittee 2 Matters:

Fire & Rescue Update: Chief Brower, Doug Rambo and John Sandy will present at Subcommittee #2's September 6th meeting. Chairman Julia encouraged all of the Commissioners to attend this meeting. Bob Gordon stated a report back on the Subcommittee's findings and conclusions will be made at the October Commission meeting. Chairman Julia noted that Supervisor Buona had some specific recommendations regarding Fire & Rescue issues. He also stated that Mayor Lazaro, Purcellville, would like to attend a future meeting to discuss Fire & Rescue and Loudoun Water issues. Chairman Julia also noted that all the town mayors would be invited to the meeting. Bob Gordon recommended this occur at the September 27 meeting.

Actions: Bob Gordon will contact Supervisor Buona regarding his recommendations on Fire and Rescue issues.

Loudoun Water Update: Mark Nelis expects receipt of Loudoun Water's written comments in September.

Adult Day Care Recommendation: Woodrow Turner's recommendation on Adult Day Care will be delivered to all by September 20 and presented at the September 27 GRC meeting for a vote.

Economic Development Authority (EDA): The Economic Development Commission (EDC) will discuss GRC's EDA recommendation at their 6:00pm September 17th meeting. Chairman Julia encouraged the Commissioners to attend the EDC meeting which will be held in the Board Room.

Chairman Julia recommended that the above issues be brought to closure within 60 days and before the Inspector General, Visit Loudoun, metrics and the County and School Energy Manager positions issues are reviewed.

County Assessment Function:

Mr. Rohrbaugh and Mr. Hemstreet recused themselves (leaving the room) from the following discussions on assessment reporting functions.

The Commissioners reviewed and discussed the Commission's August 30, 2012 draft memo to the BOS on "Recommendations on the County Assessment Function". Two minor grammatical errors were noted. The following line was added to the end of

Recommendation #3: The Commissioner of the Revenue will have to accept such a request by the Board of Supervisors. The Commissioner of the Revenue indicated to the Government Reform Commission at its July 26 meeting that he would be willing to accept this responsibility if asked by the Board of Supervisors.

Chairman Julia made a motion to adopt Recommendations #1, #2 and #3 in the memo as amended. Vice Chairman Hamberger seconded the motion. The motion passed 10-0-3 (Barbara Munsey, Ken Glozer and Phil Sandoe were absent for the vote).

Chairman Julia entertained a motion to add Recommendation #4 as amended to the memo. Cliff Keirce moved the motion. Mark Nelis seconded. The motion passed 9-1- 3 (Mark Nelis voted no; Barbara Munsey, Ken Glozer and Phil Sandoe were absent for the vote).

Action Item: Staff will forward the corrected memo to the Board of Supervisors. This has since been done and the item is slated for the September 10 Finance/Government Services and Operations Committee (FGSO) of the Board.

Other Business:

Mr. Jonathan Weintraub sent an email to Chairman Julia and Vice Chairman Hamberger regarding discrepancies in data on School enrollment and operating budget, and a \$7M budget difference. County staff noted the discrepancies arose from the fact that the School's numbers are based on calendar year and County numbers are based on fiscal year. Vice Chairman Hamberger also addressed the discrepancy of \$7M pertaining to technology services provided by the County which the Schools did not reflect in their budget. Vice Chairman Hamberger will pass on Mr. Weintraub's recommendation that the School's data tables refer to fiscal year. Mr. Weintraub also recommended that data sources be cited in future documents.

Chairman Julia stated that another issue was brought forth on zoning but the Commission will not become involved in this issue.

Action: Staff will post the Budget Office's response to Mr. Weintraub on reporting discrepancies.

Next Meetings:

The next Commission meeting will be held on September 27 at 6:00pm (Lovettsville Room).

Subcommittee #2's next meeting will be held on September 6 at 6:00pm (Lovettsville Room).

Subcommittee #1's next meeting will be held on September 13 at 6:00pm (Lovettsville Room).

Adjournment: The meeting was adjourned at 9:20pm.