

MEMORANDUM
COUNTY OF LOUDOUN

DATE: June 24, 2019
TO: Department and Agency Heads
FROM: Tim Hemstreet, County Administrator
SUBJECT: Action Report of the June 20, 2019, Board of Supervisors Business Meeting

Please work with staff to address the Board of Supervisors (Board) action as noted in the Action Report from the June 20, 2019, Board Business Meeting.

Link to webcast of meeting:

http://loudoun.granicus.com/MediaPlayer.php?view_id=77&clip_id=5951&meta_id=162831

ADOPTION OF CONSENT AGENDA

Vice Chairman Buona moved that the Board of Supervisors adopt the following items on consent: 1a, 2, 4, 5, 6, 9a, 9b, 9c, 9d, 9e (Supplemental Motion #1), 9f (Supplemental Motion #1), R-1, and R-2 (Seconded by Supervisor Volpe. The motion passed 9-0.)

REQUESTS FOR ADDITIONS/DELETIONS TO THE AGENDA

Chairman Randall announced the addition of a closed session pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia to consider the acquisition and/or disposition of a parcel or parcels of property for public use in the Broad Run Election District.

Supervisor Saines announced the deferral of Item #7, ZMAP-2018-0003 & ZMOD-2018-0010, Montebello Farms, to the July 2, 2019, Board of Supervisors Business Meeting.

REGIONAL ORGANIZATION UPDATES AND VOICE FOR A CAUSE

Supervisor Letourneau reported to the Board regarding the Northern Virginia Transportation Commission (NVTC) letter concerning the matter that is being investigated by the Washington Metropolitan Area Transit Authority (WMATA) Board involving the conduct of one of its board members.

Supervisor Meyer reported to the Board on the Council of Government's Transportation Planning Board meeting.

Chairman Randall reported on the Housing Association of Nonprofit Developers (HAND) Summit.

Chairman Randall announced her Voice for a Cause as Loudoun First Responders Foundation. More information of the organization can be found at www.loudounFRF.org.

INFORMATION ITEMS

No information items.

ACTION ITEMS

1. APPOINTMENTS

1a. Confirmations

Vice Chairman Buona moved that the Board of Supervisors confirm the following appointments with terms expiring as noted for each committee. (Consent Agenda) (Seconded by Supervisor Volpe. The motion passed 9-0.)

Animal Advisory Committee

- Kim Cupples (Blue Ridge District Representative) nominated by Supervisor Buffington for appointment (term expires December 31, 2019).

Community Services Board

- Billy Powers (at-large Representative) nominated by Supervisor Buffington (term expires June 30, 2022).

Dulles Town Center Community Development Authority

- Steven DeLong (at-large Representative) nominated for reappointment by Supervisor Volpe (term expires June 30, 2023).

Library Board of Trustees

- Priscilla Martinez (Chair At-large Representative) nominated by Chair Randall (term expires June 30, 2023).
- Sara Pensgard (Catoctin District Representative) nominated for reappointment by Supervisor Higgins (term expires June 30, 2023).

1b. Nominations

Supervisor Letourneau nominated Alice Frazier as an at-large representative to the EDA

Supervisor Letourneau nominated David Brent as the Dulles District representative to the Animal Advisory Committee

Staff Contact: Caleb Weitz, County Administration

2. Administrative Items Report of June 20, 2019

Vice Chairman Buona moved that the Board of Supervisors approve the Administrative Items Report of June 20, 2019. (Consent Agenda) (Seconded by Supervisor Volpe. The motion passed 9-0.)

a. Budget Adjustments

The Board of Supervisors 1) approved the budget adjustments as set out in the June 20, 2019, Administrative Items Report; and 2) make a decrease of \$18,377 in the General Fund, increase the Animal Shelter Fund by \$1,700, increase the Capital Projects Fund by \$700,000, and increase the Capital Asset Preservation Program Fund by \$301.48.

Staff Contact: Erin McLellan, Management and Budget

b. Appointment of Loudoun County Voting Delegate for the National Association of Counties (NACo) Annual Meeting

The Board of Supervisors designated Chairman Randall as Loudoun County's delegate to the National Association of Counties annual conference and business meeting to be held July 12-16, 2019.

Staff Contacts: Gwen Kennedy & Anne Lewis, County Administration

c. Joint Aid Agreement by Localities/Adoption of Statewide Mutual Aid (SMA) for Non-Declared Emergencies

The Board of Supervisors adopted the Joint-Aid Agreements by Localities Legislation, included as Attachment 2 to the June 20, 2019, Board of Supervisors Administrative Items Report #2c, thereby authorizing the chief administrative officer the ability to utilize the Statewide Mutual Aid program for non-declared emergencies.

Staff Contacts: Kevin Johnson & Anne Lewis, County Administration

d. Secondary Road Addition: Moorefield Green Section 1

The Board of Supervisors adopted the resolution provided as Attachment 1 to the June 20, 2019, Board of Supervisors Business Meeting Administrative Items Report 2d.

Staff Contacts: Rick Karle, Ilona McGee & Michael Seigfried, Building and Development

e. Secondary Road Addition: Selma Estates 6 & 7

The Board of Supervisors adopted the resolution provided as Attachment 1 to the June 20, 2019, Board of Supervisors Business Meeting Administrative Items Report 2e.

Staff Contacts: Rick Karle, Ilona McGee & Michael Seigfried, Building and Development

3. CPRV-2016-0001, Review and Adoption of a New Loudoun County Comprehensive Plan – The Loudoun County 2019 Comprehensive Plan (Countywide)

Vice Chairman Buona moved the Board of Supervisors approve the revisions to the JLMA section of Chapter 2, reflected in Attachment 1-B, the Water/Sewer Service Area Map provided as Attachment 1-C, and the Central Sewer Definition reflected in Attachment 1-D, and included with Supplemental packet 3 to the June 20, 2019, Board Business Meeting. (Seconded by Supervisor Letourneau. The motion passed 5-3-1: Supervisors Randall, Saines, and Umstattd opposed; Supervisor Higgins abstained.)

Chairman Randall moved that the Board of Supervisors approve the Resolution included in Supplemental Packet 3 to the June 20, 2019, Board Business Meeting as Attachment 1-E, approving and adopting the Loudoun County 2019 Comprehensive Plan (CPRV-2016-0001). (Seconded by Vice Chairman Buona. The motion passed 8-1: Supervisor Umstattd opposed.)

Staff Contacts: Charles Yudd, County Administration; Dan Galindo & Alaina Ray, Planning and Zoning

4. Fiscal Year 2020 Service Equity Analysis for Loudoun County Transit Services Title VI (Six) Program (Countywide)

Vice Chairman Buona moved that the Board of Supervisors acknowledge their awareness and consideration of the Service Equity Analysis for the Fiscal Year 2020 Transit Service Changes, and approve the Service Equity Analysis as presented within the June 20, 2019, Board of Supervisors Business Meeting Action Item.

Vice Chairman Buona further moved that the Board of Supervisors direct staff to continue to prepare a Title VI Service Equity Analysis that is compliant with the U.S. Department of Transportation and Federal Transit Administration procedures for any transit service changes implemented in subsequent years. (Consent Agenda) (Seconded by Supervisor Volpe. The motion passed 9-0.)

Staff Contacts: Sarah Kleckner & Joe Kroboth, III, Transportation and Capital Infrastructure

5. Proposed Traffic Calming Measures in the Avonlea Community (Dulles)

Vice Chairman Buona moved that the Board of Supervisors direct staff to prepare a budget adjustment in the amount of \$67,000 from the Fiscal Year 2020 Traffic Calming Contingency account in the Capital Fund for the installation of traffic calming measures in the Avonlea community in the Dulles District. (Consent Agenda) (Seconded by Supervisor Volpe. The motion passed 9-0.)

Staff Contacts: Eloisa L. Thring & Joe Kroboth, III, Transportation and Capital Infrastructure

6. Response to Board Member Initiative Transit/Transportation Demand Study for Senior/Disabled Residents in Loudoun County (Countywide)

Vice Chairman Buona moved the Board of Supervisors direct staff to retain the services of Michael Baker International in the amount of \$56,608 to perform a study of demands and unmet transportation needs for the senior and disabled population in Loudoun County and to authorize contingency funding in the amount of \$13,392 for unknown associated expenses as part of the study and present the findings of the study to a future Business Meeting of the Board of Supervisors. (Consent Agenda) (Seconded by Supervisor Volpe. The motion passed 9-0.)

Staff Contacts: Scott W. Gross, Penny Newquist & Joe Kroboth, III, Transportation and Capital Infrastructure

7. ZMAP-2018-0003 & ZMOD-2018-0010, Montebello Farms (Sterling)

This item was deferred to the July 2, 2019, Board of Supervisors Business Meeting.

Staff Contacts: Jacqueline Marsh & Alaina Ray, Planning and Zoning

8. Grant Funding Request for 2019 Loudoun County and Main-Taunus-Kreis Student Exchange (Countywide)

Chairman Randall moved that the Board of Supervisors forward the item to the July 2, 2019, Board of Supervisors Business Meeting for further discussion. (Seconded by Vice Chairman Buona. The motion passed 8-0-1: Supervisor Meyer absent for the vote.)

Staff Contact: Caleb Weitz, County Administration

9. **Finance/Government Operations and Economic Development Committee Reports:**

9a. Contract Renewal/Public Safety Radio System Maintenance and Support Services (Countywide)

Vice Chairman Buona moved the recommendation of the Finance/Government Operations and Economic Development Committee to the Board of Supervisors that the Purchasing Agent be authorized to renew the contract for Public Safety Radio System Maintenance and Support Services with Motorola Solutions, Inc. in the amount of \$2,476,070. (Consent Agenda) (Seconded by Supervisor Volpe. The motion passed 9-0.)

Staff Contacts: Marilee Ciehoski & Wendy Wickens, Information Technology; Sandra Lineberry & Cheryl Middleton, Finance and Procurement

9b. Contract Award/Construction of the Ashburn Senior Center (Broad Run)

Vice Chairman Buona moved the recommendation of the Finance/Government Operations and Economic Development Committee that the Board of Supervisors authorize the Purchasing Agent to award a contract for the Construction of the Ashburn Senior Center to Crisak, Inc. in the estimated amount of \$8,944,602. (Consent Agenda) (Seconded by Supervisor Volpe. The motion passed 9-0.)

Staff Contacts: Brue Johnston & Joe Kroboth, III, Transportation and Capital Infrastructure; Cheryl Middleton, Finance and Procurement

9c. Award Authority Increase/Consultant Services for Transportation Planning and Preliminary Engineering (Countywide)

Vice Chairman Buona moved the recommendation of the Finance/Government Operations and Economic Development Committee to the Board of Supervisors that the Purchasing Agent be authorized to increase the award authority for the Consultant Services for Transportation Planning and Preliminary Engineering Contract by \$4,000,000 for a new total amount of \$6,000,000. (Consent Agenda) (Seconded by Supervisor Volpe. The motion passed 9-0.)

Staff Contacts: Jim Zeller & Joe Kroboth, III, Transportation and Capital Infrastructure; Christopher Bresley & Cheryl Middleton, Finance and Procurement

9d. FY 2020 Family Services Specialists Caseload Allocations, Request for FTE Authority (Countywide)

Vice Chairman Buona moved the recommendation of the Finance/Government Operations and Economic Development Committee that the Board of Supervisors: 1) authorize the addition of 0.46 FTE for the Department of Family Services and 2) estimate and appropriate \$63,135 in state revenue in the General Fund for the Department of Family Services. (Consent Agenda) (Seconded by Supervisor Volpe. The motion passed 9-0.)

Staff Contacts: Ina Fernandez & Glenda Blake, Family Services

9e. November 2019 Bond Referendum (Countywide)

Vice Chairman Buona moved the recommendation of the Finance/Government Operations and Economic Development Committee that the Board of Supervisors adopt the “Resolution of the Board of Supervisors of the County of Loudoun, Virginia, Requesting the Circuit Court to Order a Special Election on November 5, 2019, on the Questions of Issuing Not to Exceed \$215,490,000 in General Obligation Bonds to Finance Public Improvements” as presented in Attachment 1 of the June 20, 2019, Board of Supervisors Business Meeting Addendum Action Item 9e. (Consent Agenda) (Seconded by Supervisor Volpe. The motion passed 9-0.)

Staff Contacts: Nicole Speight & Janet Romanchyk, Finance and Procurement; Courtney Sydnor, County Attorney’s Office

9f. Metro Parking Garages – Interim Use (Countywide)

Vice Chairman Buona moved the recommendation of the Finance/Government Operations and Economic Development Committee that the Board of Supervisors direct staff to forward the discussion of the Interim Uses of the Metro Parking Garages to the July 23, 2019, Board of Supervisors Transit Summit. (Consent Agenda) (Seconded by Supervisor Volpe. The motion passed 9-0.)

Staff Contacts: Ernest Brown, General Services; Joe Kroboth, III, Transportation and Capital Infrastructure; Janet Romanchyk, Finance and Procurement; Erin McLellan, Management and Budget

10. Transportation and Land Use Committee Reports:

10a. ZMAP-2016-0010, SPEX-2016-0034, SPMI-2016-0016, SPMI-2018-0013 & ZMOD-2017-0028 – Broadlands Ashburn Metro Sections 202, 204, and 206, Block 2

Supervisor Meyer moved that the Board of Supervisors approve ZMAP-2016-0010, SPEX-2016-0034, SPMI-2016-0016, SPMI-2018-0013, and ZMOD-2017-0028 – Broadlands Ashburn Metro Sections 202, 204, and 206, Block 2, subject to the Proffer Statement dated June 10, 2019, the Conditions of Approval dated February 26, 2019, and

based on the Findings for Approval provided as Attachments 1, 2, and 3 to the June 20, 2019, Board of Supervisors Business Meeting Action Item. (Seconded by Supervisor Volpe. The motion passed 8-1: Supervisor Umstadd opposed.)

Staff Contacts: Jacqueline Marsh & Alaina Ray, Planning and Zoning

CEREMONIAL RESOLUTIONS

R-1 Proclamation to Recognize June 2019 as Homeownership Month (Approval & Presentation)

Vice Chairman Buona moved that the Board of Supervisors adopt this Proclamation commemorating June 2019 as Homeownership Month. (Consent Agenda) (Seconded by Supervisor Volpe. The motion passed 9-0.)

Staff Contact: Bo Machayo, Chair Randall's Office

R-2 Resolution to Recognize CFC (National Rural Utilities Cooperative Finance Corporation) for Fifty Years in Financing Rural Electric Cooperatives (Approval)

Vice Chairman Buona moved that the Board of Supervisors approve the Resolution honoring CFC. (Consent Agenda) (Seconded by Supervisor Volpe. The motion passed 9-0.)

Staff Contact: Judy McCary, Supervisor Meyer's Office

CLOSED SESSION

Vice Chairman Buona moved that the Board of Supervisors recess this public meeting and enter into closed session pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia to consider the acquisition of a parcel of property for public use in the Blue Ridge Election District.

Vice Chairman Buona further moved that the Board of Supervisors recess this public meeting and enter into closed session pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia to consider the acquisition and/or disposition of a parcel or parcels of property for public use in the Broad Run Election District. (Seconded by Supervisor Buffington. The motion passed 9-0.)

Vice Chairman Buona moved that the closed session be adjourned, that the Board of Supervisors reconvene its public meeting, that the minutes of the public meeting should reflect that no formal action was taken in the closed session, and further move that the Resolution Certifying the Closed Session be adopted and reflected in the minutes of this public meeting. (Seconded by Supervisor Volpe. The motion passed 9-0.)

Resolution Certifying Closed Session

Whereas, the Loudoun County Board of Supervisors this 20th day of June, 2019, convened in closed session by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

Now, therefore, be it resolved that the Board of Supervisors does hereby certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the closed session to which this certification applies; and (2) only such public business matters as were identified in the motions by which the said closed session was convened were heard, discussed or considered by the Board of Supervisors.

MOTIONS FROM CLOSED SESSION

Authorization to Execute a Purchase and Sales Contract

Supervisor Buffington moved that the Board of Supervisors authorize and direct the County Administrator to execute a purchase and sales contract, as approved by the County Attorney, to acquire 11.70 +/- acres of land at the southwest corner of John Mosby Highway and James Monroe Highway for \$875,000. (Seconded by Chairman Randall. The motion passed 9-0.)

Deferral of APPL-2019-0006, Aldie Fire and Rescue Station and Deferral of Initiation of Zoning Map Amendment for Removal of Certain County-Owned Property from the Aldie Historic and Cultural Conservation District

Chairman Randall moved that the Board of Supervisors defer the July public hearing on APPL-2019-0006, Aldie Fire and Rescue Station, to November for a public hearing; and defer action on the application to remove PIN 361-45-9838 from the Aldie Historic and Conservation District until October 31, 2019. (Seconded by Supervisor Buffington. The motion passed 9-0.)