

PUBLIC SAFETY/EDUCATION COMMITTEE
APRIL 11, 1988
MINUTES

The Public Safety/Education Committee met on Monday, April 11, 1988 at 7:30 p.m. in the Reception Room of the County Administration Building, 18 North King Street, Leesburg, Virginia.

PRESENT: Ann B. Kavanagh, Chairman
Betsey Brown
Alice G. Bird
Steve W. Stockman

ALSO PRESENT FROM SCHOOLS: Betty Poehlman
James Purks
E. Kendall Stock

IN RE: Draft Agreement Between Board of Supervisors and
School Board Regarding Ownership and Operation of
the Central Garage and Vehicle Maintenance Facility

Kirby Bowers, Assistant County Administrator reviewed the attached draft agreement with the Committee. He indicated that the County and School staff supported the various tenants of the agreement.

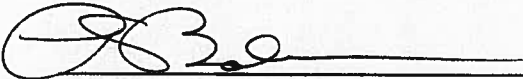
Mr. Stockman moved that the Public Safety/Education Committee recommend full Board approval of the Board of Supervisors/School Board Agreement regarding the operation of the Central Garage and Vehicle Maintenance Facility.

Mrs. Brown seconded the motion which passed unanimously.

The Committee was then presented with an in-depth report on the facility itself by Mr. Richard Johnson, Assistant Superintendent for Support Services.

Following much discussion relating to the costs of the facility, the Committee asked that a similar presentation be made before the full Board at 4:00 p.m. on April 18th.

There being no further business to come before the Committee, the meeting was adjourned.


Philip A. Bolen
County Administrator.

An audio tape of this meeting is available for review in the County Administrator's Office.

AGREEMENT

This agreement is made this _____ day of _____, 1988 between the Loudoun County Board of Supervisors (County) and the Loudoun County School Board (School System). The County and the School System agree to operate jointly and manage cooperatively a facility to be known as the Central Garage and Vehicle Maintenance Facility for specified County and School staff vehicles and powered equipment.

1. This agreement is valid from the date of execution. Any adjustment or modification of the terms of this agreement, including termination of the agreement, will be only as mutually agreed upon in writing by the County and the School System.
2. Contingent upon sufficient appropriation, the County, in consultation with the School System, shall construct and initially equip a central garage and vehicle maintenance facility designed to service a combined fleet of 750 vehicles at the County Government Support Services Center on Route 643 through its Capital Improvements Program. The County will own the building and maintain title to the land and improvements.
3. The School System shall have access to and shall provide for all operations within the facility to service both the School System's and the County's vehicle fleet and powered equipment. The School System shall employ all personnel and shall purchase all equipment sufficient to operate the facility and to meet service standards established by the County and the School System.

4. The School System's Director of Transportation shall be the chief administrative officer and manager of the Central Garage and Vehicle Maintenance Facility.
5. Funding for all operational expenses of the facility to include personnel, equipment depreciation and administrative overhead, exclusive of capital improvements, shall be generated by chargebacks to user agencies. An internal service fund shall be established for the operation of the facility.
6. The Central Garage and Vehicle Maintenance Facility shall operate only as a service and repair agency, and shall not develop or maintain a separate fleet of motorpool vehicles.
7. The Central Garage and Vehicle Maintenance Facility will provide service only to vehicles and powered equipment owned by and titled in the name of the County and School System. The facility is not designed to provide for the service of volunteer fire and rescue vehicles, Loudoun County Sanitation Authority vehicles or any other vehicles and powered equipment not owned by the County or the School System.
8. A Joint Steering Committee composed of County staff and School System staff shall be established to develop policy guidelines for the operation of the Central Garage and Vehicle Maintenance Facility. The committee shall meet periodically and shall consist of the following representatives: the Assistant Superintendent for Support Services/School System; the Director of Transportation/School System; the Director of General Services/County; and the Assistant County Administrator for Internal Operations/County.
9. The Director of Transportation of the School System shall make recommendations to the Joint Steering Committee from time to time concerning expansion or modification of the facility.

10. An annual operating budget shall be developed by the School System's Director of Transportation. The budget shall specify all proposed charges for service for the upcoming fiscal year in order to recover all costs of operation. The budget shall be submitted for approval to the Joint Steering Committee for the Central Garage and Vehicle Maintenance Facility.
11. The School System's Director of Transportation and the County's Director of General Services shall develop annually an operational plan specifying maintenance and repair service levels and standards. The plan shall include maximum service levels and specify priority of service, operating hours for the facility, fuel pump operation standards, work authorization procedures, billing procedures, etc. The plan shall be submitted to the joint steering committee for review and approval.
12. Primary points of contact for administering this agreement are the Director of Transportation, Loudoun County Public Schools and the Director of General Services, County of Loudoun.

Philip A. Bolen, County Administrator

Date

Robert Butt, Superintendent of Schools

Date

MINUTES
PUBLIC SAFETY/EDUCATION COMMITTEE
JULY 25, 1988

A meeting of the Public Safety/Education Committee was held on Monday, July 25, 1988 in the Reception Room of the County Administration Building, 18 North King Street, Leesburg, Virginia at 4:00 p.m.

PRESENT: Ann B. Kavanagh, Chairman
 Betsey Brown
 Alice Bird
 Steve W. Stockman
ALSO PRESENT: Charles A. Bos
 Betty W. Tatum

PRESENT FROM THE SCHOOL BOARD:

Betty Poehlman
Jim Callahan
Barbara DeLia
Kendall Stock
Edward Kiley

IN RE: LOUDOUN ARTS COUNCIL, INC.

The Committee reviewed the two proposed resolutions presented by Thomas J. Horvath, President of the Loudoun Arts Council.

Mrs. Brown moved and Mrs. Bird seconded that the Committee forward the following resolution with a favorable recommendation to the full Board:

WHEREAS, the Board of Supervisors in 1987 recognized the Loudoun Arts Council as an appropriate organization to assist in coordinating cultural planning and development of the arts in Loudoun County, Virginia; and

WHEREAS, the Board of Supervisors recognizes that how we feel about where we live is enriched by daily exposure to high standards of aesthetics; and

WHEREAS, all levels of government recognize the arts as an essential public service; and

WHEREAS, numerous local governments provide guidance and evaluation programs to expand awareness of good design in the business community, and

WHEREAS, the Loudoun Arts Council has community support from its constituents - educational institution, government, artists and arts organizations, corporations and businesses and private citizens; Now Therefore

BE IT RESOVLED that the Board of Supervisors endorses the Loudoun Arts Council proposal to establish a task force to advise and assist County staff in drafting an ordinance and implementation guidelines to establish an Aesthetic Oversight Program.

Voting on the motion was unanimous.

Mrs. Brown moved and Mr. Stockman seconded that the Committee forward a favorable recommendation on the following resolution to the full Board:

WHEREAS, the Board of Supervisors recognizes that the quality of life is enhanced by the daily exposure of the populace to quality examples of visual art, and

WHEREAS, all levels of government recognize the arts as an essential public service, and

WHEREAS, many local governments have successfully attained the goal of providing art in public places for the enjoyment of their citizens through an Art in Public Places Program, and

WHEREAS, the Board of Supervisors recognizes the Loudoun Arts Council as the official arts organization for the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY OF LOUDOUN BOARD OF SUPERVISORS THAT:

It approves in concept the establishment of an Art in Public Places Program for the County of Loudoun. To that end, it endorses the Loudoun Arts Council proposal to establish a task force to advise and assist the County Staff in drafting an ordinance and implementing guidelines to establish such a program.

The motion passed unanimously.

IN RE: SCHOOL BOARD PROPOSAL FOR NEW ADMINISTRATIVE FACILITY AND ALTERNATIVE EDUCATION CENTER

The Board of Supervisors discussed the School Board proposal to enter into a concept agreement with the Board of Supervisors to construct a new administrative facility and alternative education center. Upon occupancy of these facilities the School Board would deed to the Board of Supervisors the School Board Annex property and Douglass Community School. At the meeting, the Education/Public Safety Committee discussed with School Board members the possibility of jointly acquiring a site for both County and School Board administrative facilities.

After discussion, the Committee approved in concept an agreement with the School Board (attachment 1) to fund and construct a new school administrative facility and alternative education center and upon occupancy of the two facilities the School Board would deed to the County the existing School Board Annex property and Douglass Community School. In addition, the Committee directed staff to prepare a draft resolution (attachment 2) whereby the County Administrator and School Superintendent will work together in examining the possibility of jointly acquiring a site to construct both the School Board and General County administrative facilities.

Mr. Stockman moved, seconded by Mrs. Brown to recommend full Board approval of the draft concept agreement between the Loudoun County School Board's proposal to construct a new administrative facility and alternative education center. Furthermore, staff is directed to draft resolution directing the County Administrator to work with the School Superintendent in evaluating the possibility of jointly locating and acquiring a site for both County and School Board administrative service facilities.

Draft Concept Agreement

The Loudoun County School Board (herein referred to as School Board) and the Loudoun County Board of Supervisors (herein referred to as Board) agree in concept to the following conditions toward replacing the current administrative facilities and certain educational programs currently located at 102 North street, NW. (Annex) and 407 E. Market Street (Douglass Community School).

I. The Board will appropriate sufficient funds to cause the construction of an administrative facility for School Board personsnel and a replacement facility for special programs currently housed at the Douglass Community School. Said facilities are to be located in or near the Leesburg area on sites to be identified and acquired.

II. Prior to requested appropriations, the School Board will identify the sites and define the scope of work associated with each project. Refined cost data will be provided through preliminary architectural/engineering review.

III. Once funds are appropriated, the School Board will construct and equip the proposed facilities.

IV. Upon occupancy of the two facilities, the School Board shall convey title to 102 North St., NW (Annex \pm 9 acres) and 407 E. Market Street (Douglass Community \pm 10 acres) to the Board pursuant to Virginia Code 22.2-129 for disposition by the Board.

Voting on the motion was unanimous.

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IN RE: RESIDENTIAL SPRINKLERS

The Committee authorized staff to design brochures on residential sprinklers and work with homebuilders on including those brochures with information on their home sales.

Mrs. Brown moved, seconded by Mr. Stockman, that the Committee recommend the full Board direct staff to draft amendments to the Statewide Building Code requiring residential sprinklers in R-1 and R-2 areas.

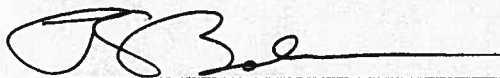
Voting on the motion was unanimous.

IN RE: WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE FOR VOLUNTEERS

Mr. Stockman moved, seconded by Mrs. Brown that the Committee unanimously recommend approval and forward that recommendation to the Finance/Internal Operations Committee, that the County implement a self-insured Worker's Compensation coverage plan for County employees and Fire/Rescue volunteers effective January 1, 1989 (or earlier, if possible) and that the Board of Supervisors authorize immediate efforts to secure the services of an appropriate third party administrator, and to classify and hire a full time Risk Specialist in the Department of Financial Services' Division of Risk and Insurance, to add a half-time Account Clerk II in the Division of Risk and Insurance, to add a half-time Advanced Skills Secretary I in the Department's Secretarial Support Section, to secure excess insurance coverage, and to complete all necessary administrative details to affect that implementation.

Voting on the motion was unanimous.

There being no further business to come before the Committee, the meeting was adjourned.



Philip A. Bolen, County Administrator

Date

MINUTES
EDUCATION/PUBLIC SAFETY COMMITTEE
OCTOBER 24, 1988

At a meeting of the Education/Public Safety Committee held on Monday, October 24, 1988 in the Reception Room of the County Administration Building, 18 N. King Street, Leesburg, VA 22075 at 7:30 p.m.

PRESENT: Ann B. Kavanagh, Chairman
Betsey Brown
Steve W. Stockman

ABSENT: Alice G. Bird

ALSO PRESENT: Betty W. Tatum

PRESENT FROM THE SCHOOL BOARD:

Betty Poehlman, Chairman
James Purks, Vice Chairman
E. Kendall Stock
Barbara DiElia
Dr. Thomas, School Superintendent

IN RE: SCHOOL BOARD OPERATING BUDGET PROCESS

Dr. Thomas reviewed the School Board Budget process and calendar.

Betty Poehlman expressed a need for one meeting to be scheduled for the School Board to present the budget, with a second meeting to answer questions.

Steve Stockman suggested a two year budget history, detailed narrative and a consistency in reporting categories. This was supported by Betsey Brown.

Betty Tatum requested information regarding estimated carryover early on in the budget process.

Betty Poehlman added that there will be improved estimates on personnel costs.

The requested meetings will be scheduled by County staff during the County's budget process.

IN RE: DISCUSSION OF SCHOOL BOARD CIP

Dr. Thomas reviewed the facility planning process handout as attached.

Ann Kavanagh suggested the Board should decide funding mechanisms on a case by case basis, and spoke of alternative funding sources the Board was implementing such as meals tax, the Route 28 tax district and the transportation tax district.

Betsy Brown raised one question of a policy concerning when VPSA bonds are used and when a referendum is held for use of general obligation bonds.

IN RE: LEGISLATIVE PACKET

Ann Kavanagh informed the meeting that the State Education Department had expressed a need of reducing the budget categories from 13 to 5. VACo will be opposing the reduction. VML would like to raise the number of categories to 19.

Mrs. Poehlman stated she felt the State was recommending a reduction in categories to make it more difficult for localities to analyze the funding formulas. No position was taken by the Committee.

There being no further business to come before the Board, the meeting was adjourned.



Philip A. Bolen
County Administrator

Date