

**BOARD OF SUPERVISORS  
FINANCE/GOVERNMENT OPERATIONS AND  
ECONOMIC DEVELOPMENT COMMITTEE  
ACTION ITEM**

**SUBJECT:** **CONTRACT AWARD/Construction of Lovettsville District Park Road Improvements**

**ELECTION DISTRICT:** Catoctin

**CRITICAL ACTION DATE:** July 12, 2016

**STAFF CONTACTS:** Joe Kroboth, Transportation and Capital Infrastructure  
Melissa Tello, Transportation and Capital Infrastructure  
Mike Angel, Finance and Procurement

**PURPOSE:** To award a contract for the construction of Lovettsville District Park Road Improvements.

**RECOMMENDATION:** Staff recommends that the Finance/Government Operations and Economic Development Committee recommend to the Board of Supervisors (Board) that the Purchasing Agent be authorized to award the contract for the construction of Lovettsville District Park Road Improvements to Jefferson Asphalt Products Company in the amount of \$1,090,434.

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**BACKGROUND:** Invitation for Bid No. RFQ-391 was issued on April 22, 2016, for the Construction of Lovettsville District Park Road Improvements Project. Three (3) bids were received on May 23, 2016 as shown below. The lowest responsive and responsible bid was submitted by Jefferson Asphalt Products Company in the amount of \$1,090,434.

<b>Firm</b>	<b>Bid Amount</b>	<b>Rank</b>
Jefferson Asphalt Products Company	\$1,090,434	1st
Jeffrey Stack Inc.	\$1,951,455	2nd
Allan Myers	\$2,082,694	3rd

The purpose of this contract is to obtain the services of a qualified general contractor to construct road improvements at the intersection of Lovettsville Road and Milltown Road and construct an entrance to the future Lovettsville District Park.

The scope of work includes clearing and grubbing, excavation, pavement, curb and gutter,

storm sewer, extending sanitary sewer utilities, utility relocation, permanent Storm Water Management (SWM), erosion and sediment control, temporary and permanent signage, pavement markings, and road construction. The project requires compliance with all applicable permits and other regulations, including environmental control and permits and coordination with the Town of Lovettsville. Once complete, this Project will be turned over to the Virginia Department of Transportation for operations and maintenance.

**ISSUES:** The construction of the Lovettsville District Park Road Improvements project initiates activities required for the construction of the Lovettsville Park including providing necessary access to the park. The construction plans for the project were approved in May 2014. The park road construction duration is estimated at 196 days. Management of traffic movement during construction will be coordinated by the contractor. The construction of the Phase I park improvements will occur after the road improvements are completed in summer 2017. Phase II of the park development will involve construction of the remaining improvements in a future year when funds become available.

**FISCAL IMPACT:** Sufficient funding is appropriated in the Lovettsville District Park account in the Capital Fund to award the construction contract for the park road improvements totaling \$1,090,434. The account includes \$9,000,000 in general obligation bond proceeds and \$408,517 in local gasoline tax revenue. The remaining unspent, unencumbered balance in the project totals \$8,322,745. After the road improvements are complete, the remaining balance in the account will be used to construct Phase I of the Lovettsville District Park.

**ALTERNATIVES:**

1. Recommend to the Board that the Purchasing Agent be authorized to award the contract for Construction of Lovettsville District Park Road Improvements to Jefferson Asphalt Products Company in the total estimated amount of \$1,090,434.
2. Do not recommend the award authority and direct staff on how to proceed.

**DRAFT MOTIONS:**

1. I move that the Finance/Government Operations and Economic Development Committee recommend to the Board of Supervisors that the Purchasing Agent be authorized to award the contract for Construction of Lovettsville District Park Road Improvements to Jefferson Asphalt Products Company in the total estimated amount of \$1,090,434.

OR

2. I move an alternate motion.