

**BOARD OF SUPERVISORS
FINANCE/GOVERNMENT OPERATIONS AND
ECONOMIC DEVELOPMENT COMMITTEE
ACTION ITEM**

SUBJECT: **CONTRACT AWARD/Day Support and Employment Services**

ELECTION DISTRICT: Countywide

CRITICAL ACTION DATE: May 10, 2016

STAFF CONTACTS: Margaret Graham, Mental Health, Substance Abuse and Developmental Services
Sara Westfall, Mental Health, Substance Abuse and Developmental Services
Diane C. Smith, Finance and Procurement

PURPOSE: To award the contract for Day Support and Employment Services.

RECOMMENDATION: Staff recommends that the Finance/Government Operations and Economic Development Committee (FGOEDC) recommend to the Board of Supervisors (Board) that the Purchasing Agent be authorized to award the contract for Day Support and Employment Services to a pool of providers (Loudoun County utilizes Every Citizen Has Opportunities, Inc. and St. Johns Community Services – Virginia) in the estimated amount of \$2,062,844.

BACKGROUND: The Department of Mental Health, Substance Abuse and Developmental Services (MHSADS) provides a range of support programs to help individuals with mental illness and developmental disabilities retain jobs and provide volunteer services in the community. These programs are provided through a combination of County and contracted services.

Since 2007, Loudoun County has participated in a regional cooperative procurement led by Fairfax County for Employment, Developmental Day, and Medically Fragile service for individuals with developmental disabilities. By participating in this cooperative procurement, the County has access to a pool of providers for these services, as well as a regional rate structure. Historically, the County has utilized Every Citizen Has Opportunities, Inc. (ECHO) and St. Johns Community Services – Virginia under this contract. Recently, Fairfax County awarded contracts consisting of a base term of April 1, 2016 through June 30, 2017, with up to four (4) one-year renewal options. The next renewal will align the contract with a July 1 to June 30 renewal period with an estimated cost of \$1,650,275.

Employment services are community-based opportunities for paid employment for people whose skill level does not make them candidates for competitive employment. People receiving employment services usually work at community enclave sites doing sit-down work, such as mailing or small assembly tasks or with mobile crews who do janitorial or grounds keeping work. All of the individuals receiving employment services are involved in paid work. Employment services usually have a staff/client ratio of 1:6 or 1:7. Currently, there are 54 individuals served in employment services.

Day support services are community-based activities that are individualized for people whose abilities and/or challenging behaviors do not allow them to participate in group employment activities. Day support activities can include visits to parks, libraries and stores, as well as limited volunteer activities. Day support services usually have a staff/participant ratio of approximately 1:2. Currently, there are 20 individuals served in day support services.

Medically fragile services provide appropriate facilities, equipment, staffing and transportation to meet these clients' special needs. The people served will have more involved medical issues (such as catheters, colostomies, feeding tubes, and/or need assistance with eating, toileting, repositioning, etc.). This service includes limited employment, recreational and social activities, as well as sensory stimulation, range of motion and positioning. Some community-based activities may also be included. Currently, there are 16 individuals served in medically fragile services.

ISSUES: If this contract is not awarded, 90 individuals would lose employment and day support programming. For many people who live in group homes, this may either threaten their group home placement or drive up costs of residential services to provide 24-hour care. For those who live at home, this may present a problem for their families if they have to provide 24-hour care. Some of the people in group employment rely on their income to cover part of their living expenses. The health and well-being of those served in medically fragile services would be at risk without those services.

FISCAL IMPACT: No additional funding is being requested for this contract award. Sufficient funding is available in the Department of MHSADS' FY 2016 and FY 2017 Adopted Budget Plans to support the cost of services through June 30, 2017. State funding is not available to offset the cost of these services.

ALTERNATIVES:

1. Recommend to the Board of Supervisors that the Purchasing Agent be authorized to award the contract for Day Support and Employment Services to a pool of providers listed in Attachment 1 in the amount of \$2,062,844.
2. Do not recommend the contract award and direct staff on a person-by-person basis for employment, day support and medically fragile services. This option would not be as cost effective as the County currently receives a discounted rate as part of the collaborative contract. Additional staff time would also be required if this alternative is recommended.

DRAFT MOTION:

1. I move that the Finance/Government Operations and Economic Development Committee recommend to the Board of Supervisors that the Purchasing Agent be authorized to award the contract for Day Support and Employment Services to a pool of providers listed in Attachment 1 in the amount of \$2,062,844.

OR

2. I move an alternate motion.

ATTACHMENT:

1. List of Contracted Providers

**LIST OF CONTRACTED PROVIDERS UNDER C-2260,
EMPLOYMENT, DAY SUPPORT AND MEDICALLY FRAGILE SERVICES**

ARC GPW Insight, Inc.
Best Buddies International, Inc.
Career Support Systems, Inc.
Chimes Virginia, Inc.
Community Residences, Inc.
Community Visions, LLC
Didlake, Inc.
E-Tron Systems, Inc.
Every Citizen Has Opportunities, Inc.
Every 1 Can Work
Jewish Foundation for Group Homes, Inc.
Job Discovery, Inc.
Linden Resources, Inc.
Lutheran Family Services of Virginia
MVLE, Inc.
PRS, Inc.
Resources for Independence of VA
Service Source, Inc.
St. Johns Community Services – Virginia
The Choice Group, Inc.