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**BOARD OF SUPERVISORS
FINANCE/GOVERNMENT OPERATIONS AND
ECONOMIC DEVELOPMENT COMMITTEE
ACTION ITEM**

SUBJECT: **CONTRACT AWARD/Contracts with Potential Service Providers through the Children’s Services Act for At Risk Youth and Families**

ELECTION DISTRICT: Countywide

CRITICAL ACTION DATE: May 10, 2016

STAFF CONTACTS: Ellen Grunewald, Family Services
Lesley Abashian, Family Services
Ravi Palaniandy, Finance and Procurement

PURPOSE: The purpose of this item is to contract with potential service providers through the Children’s Services Act for At-Risk Youth and Families.

RECOMMENDATION: Staff recommends the Finance/Government Operations and Economic Development Committee (FGOEDC) recommend to the Board of Supervisors (Board) that the Purchasing Agent be authorized to award contracts with potential Children’s Services Act for At-Risk Youth and Families (CSA) service providers in the estimated amount of \$8,994,056 for the period of July 1, 2016 through June 30, 2017 with the option to renew for up to three (3) additional one (1) year periods, subject to annual appropriations.

BACKGROUND: Formerly known as the Comprehensive Services Act for At-Risk Youth and Families, the CSA for At-Risk Youth and Families was established in 1992 to create a collaborative system of services that is child-centered, family-focused and community-based addressing the strengths and needs of troubled and at-risk youths and their families in the Commonwealth of Virginia.

It is important to note that services under this program are exempt from competition per the Virginia Public Procurement Act (§2.2-4345, paragraph 14 of the Code of Virginia). On June 5, 2012, the Board of Supervisors authorized the Purchasing Agent to award contracts with potential CSA service providers in the estimated amount of \$9,400,000 for the period of July 1, 2012 through June 30, 2013 with the option to renew for up to three (3) additional one (1) year periods, subject to annual appropriations. The current and final contract term is due to expire on June 30, 2016. New contracts are established with a pool of qualified service providers who are able to

meet the treatment needs of children whose needs have been determined through the CSA mandated processes. Many of those providers have previously contracted with CSA.

State funding streams for foster care, special education and court-ordered services were removed from county and school system budgets and combined into one budget, accessible to localities through a local match. Local match rates are as low as 23.82% for community based services and as high as 59.54% for residential treatment services.

In order to be eligible for services through the CSA, a youth (or family with a child) must be a person less than 18 years of age or an individual through 21 years of age who is otherwise eligible for mandated services and must meet one or more of the following criteria:

- The child has emotional or behavioral problems that are critical in nature, have persisted over a significant period of time, are significantly disabling and are present in community settings, and require services or resources that are beyond the normal agency services.
- The child has emotional or behavioral problems, or both, and currently is in, or is at imminent risk of entering, purchased residential care.
- The child requires private placement for purposes of special education in approved private school educational programs, or requires services to prevent such placement.
- The child has been placed in foster care or is at risk of foster care placement.
- The child has been placed by a juvenile and domestic relations district court or committed to the Department of Juvenile Justice, in accordance with the Code of Virginia Section 16.1-286 or 66-14, and placed in a private or locally operated public facility or non-residential program.

The types of services provided to eligible youths include foster care, special education, residential treatment, and other ancillary services such as respite, mentoring, and psychiatric services. In FY 2015, a total of 224 youth were served by the Loudoun County CSA program. By Code, youth who are deemed eligible for services must be served; therefore, no waiting list is maintained.

The CSA mandated the establishment of a local interagency body, the Community Policy and Management Team (CPMT), to manage cooperative efforts to better serve the needs of troubled and at-risk youth and their families and to maximize the use of state and community resources. In accordance with the Code of Virginia, the CPMT shall include, "at a minimum, at least one elected official or appointed official or his designee from the governing body of a locality that is a member of the team, and the local agency heads or their designees of the following community agencies: community services board established pursuant to §37.2-501, juvenile court services unit, department of health, department of social services and the local school division. The team shall also include a representative of a private organization or association of providers for children's or family services if such organizations or associations are located within the locality, and a parent representative." The County's CPMT is comprised of eleven (11) members (Attachment 1).

The Code-mandated powers and duties of the CPMT are to develop inter-agency policies and procedures to govern the provision of services to children and families; develop fiscal policies governing access to state pool funds; to establish quality assurance and accountability procedures;

to coordinate long-range community planning for needed services; to establish procedures for obtaining bids on the development of new services; to manage funds in the interagency budget allocated to the community from the state pool of funds, the trust fund, and any other source; and to authorize and monitor the expenditure of funds by each family assessment and planning team.

The CSA requires that all funding requests are reviewed by a Multi-Disciplinary Team (MDT) to access state pool funds, pursuant to §2.2-5209 of the Code of Virginia. The MDT assesses the strengths and needs of troubled youths and families and identifies services required to meet those needs. The MDT develops an individual family service plan for each family that outlines appropriate services and makes referrals to community agencies and resources. A subcommittee appointed by CPMT oversees and reviews all service authorizations initiated by the MDT process.

Once the service(s) and funding have been approved for a child, the designated case manager is authorized to enter into a purchase of service agreement with a service provider, as these services are exempt from the Virginia Public Purchasing Act. Prior to FY 2004, services were purchased through child-specific purchase of service agreements. Beginning in FY 2004, the County established vendor-specific CSA contracts with potential providers with binding contract terms and conditions to ensure that the County's rights are protected if the services are actually required, such as minimum insurance requirements, indemnification, and invoicing and billing requirements. During the current contract period, contracts were established with approximately fifty (50) service providers for services including, but not limited to, foster care, group home services, special education, residential services, therapeutic behavioral services, and psychological services. The estimated value of the services provided under the vendor-specific CSA contracts for the period of July 1, 2016 through June 30, 2017 is \$8,994,056. In FY 2015, the total amount expended under the CSA program was \$7,203,960.

ISSUES: These services are mandated per Code of Virginia §2.2-5200. If these contracts are not awarded, the County would not be able to provide mandated foster care, special education and other ancillary services to at-risk youths in need of care.

FISCAL IMPACT: Funding is included in the approved FY 2017 CSA budget and includes State Funding of \$3,682,514, other revenue sources such as Medicaid, Social Security, etc., of \$1,140,000 and Local Tax Funding (required match) of \$4,171,542.

ALTERNATIVES:

1. Recommend to the Board of Supervisors that the Purchasing Agent be authorized to award contracts with potential Children's Services Act service providers in the estimated amount of \$8,994,056 for the period of July 1, 2016 through June 30, 2017 with the option to renew for up to three (3) additional one (1) year periods, subject to annual appropriations.

OR

2. Do not recommend the contract award and direct staff how to proceed. However, staff does not advise this alternative since these services are mandated per Code of Virginia §2.2-5200.

DRAFT MOTIONS:

1. I move that the Finance/Government Operations and Economic Development Committee recommend to the Board of Supervisors that the Purchasing Agent be authorized to award contracts with potential Comprehensive Services Act for At-Risk Youth and Families service providers in the estimated amount of \$8,994,056 for the period of July 1, 2016 through June 30, 2017 with the option to renew for up to three (3) additional one (1) year periods, subject to annual appropriations.

OR

2. I move an alternate motion.

ATTACHMENT:

1. Loudoun County Community Policy and Management Team Members

ATTACHMENT I

Loudoun County Community Policy and Management Team (CPMT) Members

Scott Zeiter, CPMT Chair, Private Provider Representative

Ellen Grunewald, Department of Family Services

Phyllis Randall, Board of Supervisors Chair (BOS)

Julie Grandfield, Office of the County Administrator, BOS Appointee

Mary Kealy, Loudoun County Public Schools

Margaret Graham, Department of Mental Health, Substance Abuse and Developmental Services

Dr. David Goodfriend, Health Services Department

Kenneth Smith, Juvenile Court Services Unit

Jaoni Wood, Parent Representative

Gayle Lovato, Parent Representative

Rahman Parker, Private Provider Representative