

**BOARD OF SUPERVISORS
FINANCE/GOVERNMENT OPERATIONS AND
ECONOMIC DEVELOPMENT COMMITTEE
ACTION ITEM**

SUBJECT: **CONTRACT RENEWAL/Solid Waste Engineering and Monitoring Services**

ELECTION DISTRICT: Catoctin

CRITICAL ACTION DATE: May 10, 2016

STAFF CONTACTS: Ernest Brown, General Services
Mike Fairbanks, General Services
Christopher Bresley, Finance and Procurement

PURPOSE: To renew the contract for Solid Waste Engineering and Monitoring Services.

RECOMMENDATION: Staff recommends that the Finance/Government Operations and Economic Development Committee (FGOEDC) recommend to the Board of Supervisors (Board) that the Purchasing Agent be authorized to renew the contract for Solid Waste Engineering and Monitoring Services with Solid Waste Services, LLC in the estimated amount of \$1,438,099.

BACKGROUND: Request for Proposal QQ-01783 was issued on March 13, 2013 for Solid Waste Engineering and Monitoring Services. Two proposals were received and as a result of the proposal evaluation process, a contract was awarded to Solid Waste Services, LLC on July 1, 2013.

The purpose of this contract is to perform a variety of tasks to support the Loudoun County Solid Waste Management Facility operations and facility compliance with applicable Federal, State and local regulations. The contract's scope of work includes:

- responding to existing recurring requirements for technical review of data collected through installed and operational environmental monitoring systems;
- performing ad hoc landfill engineering, permitting, and environmental engineering services;
- preparation of summary regulatory compliance reports and recommendations for action;
- preparation, submittal and coordination with the Virginia Department of Environmental Quality for permit amendments;
- preparation of design and construction bid documents and construction oversight for multiple projects; and

- management of the Landfill Excavation and Reclamation Project which began in March of 2015.

On July 15, 2015, the Board of Supervisors authorized the second one year renewal option for these services for the contract period of July 1, 2015 through June 30, 2016 in the estimated amount of \$719,332.

The increase in FY17 funding requirements over FY16, was anticipated due to the positive progression of the Landfill Reclamation Project. As a result of the Reclamation Project progress, additional and expedited engineering services will be required. Specifically, the increase is for the following engineering services:

- Cell 1A Landfill Gas System design and bid documents;
- Cell R1 liner system design and bid documents; and
- Construction support of Cell R1.

Staff is recommending award of the third of four renewal options based upon satisfactory past performance.

ISSUES: The current contract with Solid Waste Services, LLC contains a renewal provision for four (4) additional one year renewals.

FISCAL IMPACT: Sufficient funding will be available in the Department of General Services Waste Management FY 2017 Operating and Landfill Remediation Project Budgets for the estimated \$1,438,099 of expenditures.

ALTERNATIVES:

1. Recommend to the Board of Supervisors that the Purchasing Agent be authorized to renew the contract for Solid Waste Engineering and Monitoring Services with Solid Waste Services, LLC in the estimated amount of \$1,438,099.
2. Do not recommend this contract renewal and direct staff how to proceed.

DRAFT MOTIONS:

1. I move that the Finance/Government Operations and Economic Development Committee recommend to the Board of Supervisors that the Purchasing Agent be authorized to renew the contract for Solid Waste Engineering and Monitoring Services with Solid Waste Services, LLC in the estimated amount of \$1,438,099.

OR

2. I move an alternate motion.