

VIRGINIA:

IN THE CIRCUIT COURT OF THE COUNTY OF LOUDOUN

In re: CLERK'S OFFICE MODIFIED SERVICE PLAN )  
IN RESPONSE TO CORONAVIRUS (COVID-19) )  
\_\_\_\_\_ )

**ORDER**

IT APPEARING to the Court that the Chief Justice of the Virginia Supreme Court has issued nine (9) declarations of judicial emergency in response to COVID-19 on March 16, 2020, March 27, 2020, April 22, 2020, May 6, 2020, June 1, 2020, June 20, 2020, July 8, 2020, July 18, 2020 and August 20, 2020, respectively; and the current outbreak of COVID-19 presents a threat to the health or safety of the general public and the clerk's office employees; and,

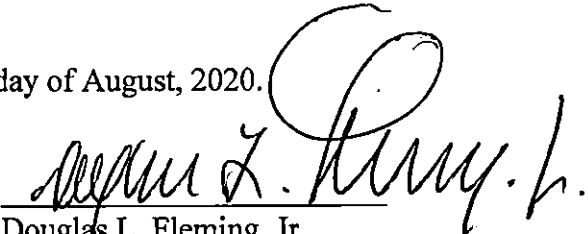
IT FURTHER APPEARING to the Court that the Loudoun County Courts issued an order effective May 18, 2020 establishing special COVID-19 protocols that requires appropriate social distancing in the Courts Complex; and,

IT FURTHER APPEARING to the Court that common area in the Office of the Clerk of the Circuit presents significant challenges for appropriate social distancing to safely accommodate large groups of visitors simultaneously;

IT IS THEREFORE ORDERED pursuant to Virginia Code section 17.1-207(A)(3) that the Clerk of the Circuit Court is hereby authorized to implement a modified service plan to conduct business and accommodate visitors in a safe and prudent manner that offers appropriate social distancing which may require the Clerk to limit access to his office during business hours provided that the Clerk maintains mission critical and essential functions

required by statute and by the Supreme Court orders declaring judicial emergency. This authorization is hereby effective immediately and shall remain in effect until further order of this Court. The Clerk shall post notice of this order on the Clerk's website and provide other public notice that the clerk deems appropriate.

ENTERED this 26<sup>th</sup> day of August, 2020.

  
Douglas L. Fleming, Jr.  
Chief Judge, 20<sup>th</sup> Judicial Circuit