

VIRGINIA:

IN THE CIRCUIT COURT OF THE COUNTY OF LOUDOUN


In re: CLOSING OF CLERK'S OFFICE)
IN RESPONSE TO CORONAVIRUS (COVID-19))
Effective June 8, 2020)

ORDER

IT APPEARING to the Court that the Chief Justice of the Virginia Supreme Court has issued five (5) declarations of judicial emergency in response to COVID-19 on March 16, 2020, March 27, 2020, April 22, 2020, May 6, 2020, and June 1, 2020, respectively; and the current outbreak of COVID-19 presents a threat to the health or safety of the general public and the clerk's office employees;

IT IS THEREFORE ORDERED pursuant to Virginia Code section 17.1-207(A)(3) that the Clerk of the Circuit Court is hereby authorized to close his office to walk-in business and require appointments and permit individuals to file legal documents in designated drop boxes available from 8:00 AM to 4:00 PM on normal county government business days to ensure proper public health protocols provided that the Clerk maintains mission critical and essential functions required by statute and by the Supreme Court orders declaring judicial emergency. This authorization is hereby effective on June 8, 2020 and shall remain in effect through June 28, 2020. This order may be extended or rescinded by the Court by further order. The Clerk shall post notice of this order on the Clerk's website and provide other public notice that the clerk deems appropriate.

ENTERED this 5th day of June, 2020.


Douglas L. Fleming, Jr.
Chief Judge, 20th Judicial Circuit