



Loudoun County, Virginia

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Department of Building and Development

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Technical and Procedural News Letter

The purpose of this correspondence is to inform the Land Development and Home Building Community of technical and procedural updates that have recently transpired. Please distribute this information to applicable personnel within your organization

Date: September 10, 2015

To: Members of the Land Development and Home Building Community

From: Scott Berger, Land Development Division Manager

Topic: Revision of Land Development Application

Effective October 1, 2015, there will be a new version of the Land Development Application. The new version, dated 9/10/2015 in the footer, includes a question asking if the developer is providing broadband services to the lots proposed. The new question will be located in the middle of the first page below the Number and Types of Proposed Lots.

Building and Development staff will continue to accept the old land development application form through September 30, 2015 and will begin requiring the new application form on October 1, 2015. The months of October, November and December 2015 will be a grace period during which land development applications will not be rejected solely because the previous application form was used. If the previous form is submitted during the grace period, staff will contact the developer and request an updated form while the application continues through the process. The new application form will be required prior to release of first submission comments. On the first business day of 2016, January 4, the new form will be required with each land development application and projects accompanied by a previous version will not be accepted for review.

Questions concerning this memo may be directed to scott.berger@loudoun.gov.