

**BOARD OF SUPERVISORS
FINANCE/GOVERNMENT OPERATIONS AND
ECONOMIC DEVELOPMENT COMMITTEE
ACTION ITEM**

SUBJECT: **AWARD AUTHORITY INCREASE/Database
Administration Support Services**

ELECTION DISTRICT: Countywide

CRITICAL ACTION DATE: November 15, 2016

STAFF CONTACTS: Kevin Eppard., Information Technology
Wendy Wickens, Information Technology
Sandra Lineberry, Finance and Procurement

PURPOSE: To increase the award authority for additional Database Administration Support Services.

RECOMMENDATIONS: Staff recommends that the Finance Government Operations and Economic Development Committee (FGOEDC) recommend to the full Board of Supervisors that the Purchasing Agent be authorized to increase the contract for Database Administration Support Services with Digicon Corporation in the amount of \$243,239 for a new contract award amount of \$722,959.

BACKGROUND: On April 1, 2010, the Department of Information Technology (DIT) began transitioning the support of the legacy, IBM based database systems (DB2) to contractual support utilizing contractual services with Digicon Corporation. This transition was necessary to provide ongoing support for the existing database environment as County staff that formerly supported these databases retired and while the County was continuing to replace the legacy financial systems with the new Oracle Enterprise Resource Planning (ERP) system.

As systems have continued to transition, ongoing contractual support has been necessary to ensure that legacy data and current operational systems are maintained. Several of the enterprise systems currently maintained, for information archival and production purposes, are legacy financial data such as the current Cyborg payroll system (currently in process of replacement by Oracle Human Capital Management) and the County's Land Management Information System (LMIS).

On October 21, 2015, staff awarded a two (2) year contract for Database Administration Support Services to Digicon Corporation in the amount of \$479,720 utilizing GSA (Schedule 70) Contract #GSA-35F-5109H. The contract is for the period October 27, 2015 through October 26, 2017.

On October 15, 2016, the fulltime Database Administrator position for Microsoft Enterprise Database (SQL Server) became vacant. As a result, DIT requires a resource to administer the SQL Server System. This vacancy occurred within one month following the “go-live” of the new Public Safety Technology System (i.e., Computer Aided Dispatch (CAD) and Records Management) which utilizes SQL Server as the backend database. As a result, DIT is requesting that the contract award authority for database support services contract be increased in the amount \$243,239 which will provide DIT with this critical, public safety database support during the recruiting effort to fill this position. Sufficient funds in DIT’s FY 2017 adopted operating budget exists to cover the increase in cost through June 30, 2017.

ISSUES: During the past year, the County has substantially increased the use of Microsoft SQL based servers for public safety at the same time a key DIT fulltime resource resigned. This contract award increase is requested to provide database support for ongoing management and maintenance of the County’s Microsoft SQL database environment.

FISCAL IMPACT: Sufficient funding for these services are available in the Department of Information Technology’s FY 2017 operating budget. Funding for future services will be subject to annual budget appropriations.

ALTERNATIVES:

1. Recommend to the full Board of Supervisors to authorize the Purchasing Agent to increase the contract for Database Administration Support Services with Digicon Corporation Services in the amount of \$243,239 for a new contract award amount of \$722,959.

OR

2. Do not recommend to contract increase, however, this alternative is not recommended for the reasons stated above.

DRAFT MOTIONS:

1. I move that the Finance/Government Operations and Economic Development Committee recommend to the full Board of Supervisors that the Purchasing Agent be authorized to increase the contract for Database Administration Support Services with Digicon Corporation in the amount of \$243,239 for a new contract amount of \$722,959.

OR

2. I move an alternate motion.