

**BOARD OF SUPERVISORS
FINANCE/GOVERNMENT OPERATIONS AND
ECONOMIC DEVELOPMENT COMMITTEE
ACTION ITEM**

SUBJECT: **AWARD AUTHORITY INCREASE/Consultant Services
for Transportation and Urban Planning**

ELECTION DISTRICT: Countywide

CRITICAL ACTION DATE: October 11, 2016

STAFF CONTACTS: Joe Kroboth III, Transportation and Capital Infrastructure
Christopher Bresley, Finance and Procurement

PURPOSE: To increase the award authority of the consultant services for Transportation and Urban Planning contract.

RECOMMENDATION: Staff recommends that the Finance/Government Operations and Economic Development Committee (FGOEDC) authorize the Purchasing Agent to increase the award authority for the consulting services for Transportation and Urban Planning contract by \$500,000 making the new contract award authority \$5,370,000.

BACKGROUND: On October 22, 2012 staff awarded a contract for Consultant Services for Transportation and Urban Planning using a cooperative procurement from Fairfax County in the estimated amount of \$500,000. This was done under staff authority, granted under the Loudoun County Procurement Resolution. On October 16, 2013 the Board of Supervisors (Board) approved an increase to the contract award authority of \$500,000 for a new total of \$1 million. On November 12, 2013, June 10, 2014 and April 12, 2016, the FGOEDC approved subsequent increases in the contract award authority that resulted in a new contract total of \$4,870,000. As of September 26, 2016, a total of \$4,807,365 has been obligated under this contract. The contract term ends on April 30, 2017 with up to two additional one year renewal periods.

The services provided under this contract include the following:

- assistance with the design review of the drawings for the Metrorail Silver Line Station;
- preparation of conceptual designs for roadway and pedestrian sidewalks/trails, prioritization of transportation projects;
- identification of sidewalk and trail projects;
- co-augmentation of staff who support capital projects and traffic engineering projects;

- oversight and ongoing tasks associated with special transportation planning initiatives directed by the Board (e.g., Dulles access road evaluation, Shellhorn Road alignment studies, and Prentice Drive alignment studies);
- assisting County staff with the preparation of applications for state and regional funding;
- development and cost estimation of transportation projects; transit planning, development of the transit development plan update; and
- consultation services to implement the Board's Transportation Initiatives.

Staff is requesting to increase the award by \$500,000 to continue the previously identified efforts including:

- reviews for the Metrorail project and highway projects plans;
- cost estimating to support the capital improvement program and capital budget;
- model the transportation network, transit planning initiatives necessary to implement system changes to support the Silver Line Phase 1 and 2 project; and
- development of preliminary concept plans to advance transportation projects.

Work under this contract can be distributed to nine independent consulting firms. To date, staff has utilized the services of Kimley-Horn & Associates, Inc., Parsons Brinckerhoff, Inc., and Transystems Corporation.

ISSUES: Use of this contract aids in streamlining project completion by making available the resources of a large consulting pool. Otherwise a comprehensive procurement process must be employed for each task which could delay project development and requests from the Board.

FISCAL IMPACT: The Capital Project Management Consulting Services account in the Capital Fund has a current balance totaling \$970,088. Sufficient funding is currently available in the Capital Project Management Consulting Services account in the Capital Fund, to increase the award authority for the Consulting Services for Transportation and Urban Planning, Design and Engineering Services by \$500,000, for a new contract award authority amount of \$5,370,000.

ALTERNATIVES:

1. Authorize the Purchasing Agent be authorized to increase the award authority for the Consultant Services for Transportation and Urban Planning contract by \$500,000 for a new contract amount of \$5,370,000.
2. Do not recommend this purchase and direct staff how to proceed.

DRAFT MOTIONS:

1. I move that the Finance/Government Operations and Economic Development Committee authorize the Purchasing Agent to increase the award authority for the Consultant Services for Transportation and Urban Planning contract by \$500,000 for a new contract amount of \$5,370,000.

OR

2. I move an alternate motion.