

**BOARD OF SUPERVISORS  
FINANCE/GOVERNMENT OPERATIONS AND  
ECONOMIC DEVELOPMENT COMMITTEE  
INFORMATION ITEM**

**SUBJECT:** Quarterly Report/Upcoming Contracts in 1st Quarter-FY 2017

**ELECTION DISTRICT:** Countywide

**STAFF CONTACTS:** Cheryl L. Middleton, Finance and Procurement  
John Sandy, County Administration

**PURPOSE:** To inform the Finance/Government Operations and Economic Development Committee (FGOEDC) of projects that exceed \$1 million and/or contracts that affect service delivery and would require future action by the FGOEDC and the Board of Supervisors (Board).

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**BACKGROUND:** Since 2009, staff has provided a report of upcoming projects to the FGOEDC on a quarterly basis at the Committee's request. This report provides information on projects that exceed \$1 million and/or contracts that affect service delivery and would require future action by the FGOEDC and the Board. This item is intended to provide advance notice of these major items to the Committee members and an opportunity to ask questions of staff and request specific information that they would like to see in the future action items.

Attachment 1 provides information on contracts that will require action by the FGOEDC during the first quarter of FY 2017. Attachment 2 provides information on contracts that are expected to require action by the FGOEDC during the second quarter of FY 2017. These items will subsequently be forwarded to the full Board for final action.

**ATTACHMENTS:**

1. Upcoming Contracts/Projects in FY 2017 Q1
2. Upcoming Contracts/Projects in FY 2017 Q2

## Upcoming Contracts/Projects in FY 2017 Q1

### 1. Contract Award/ Construction of the Scott Jenkins Memorial Park Phase II

*Reference:* FY 2016 Adopted Budget, Volume 2; Page 10-41

*Description:* The Department of Transportation and Capital Infrastructure will obtain the services of a qualified General Contractor to construct improvements to the Scott Jenkins Memorial Park is located off East Colonial Highway - 1.3 miles west of intersection with Route 9 in Hamilton. Construction for Phase I of Scott Jenkins Memorial Park is complete and includes a 250 space commuter parking lot, (1) large baseball field, a 60 space parking lot, a restroom building, trails, and pavilion. The Phase II areas were rough graded as part of Phase I.

Scott Jenkins Memorial Park Phase II entails the construction of (1) soccer field, (3) small baseball fields, concession stand, two (2) pavilions, and parking lot addition providing approximately 190 parking spaces. The General Contractor shall be responsible for safety and security of neighboring residents, Loudoun County staff, and the general public throughout the project construction phase.

*Estimated Cost:* \$1,400,000

*Funding Source:* Local Tax Funding

*Estimated Committee Action Date:* August 2016

*Staff Contacts:* Joe Kroboth, Transportation and Capital Infrastructure  
Mark Hoffman, Transportation and Capital Infrastructure  
Christopher Bresley, Finance and Procurement

### 2. Contract Award/ New Comprehensive Plan for Loudoun County

*Reference:* FY 2017 Adopted Fiscal Plan

*Description:* The Comprehensive Plan is the community-based vision for Loudoun County's future and is the land use policy document adopted by the Board. Plan policies guide the Board's land use development decisions and are the foundation for service plans, economic development, and other strategies; and for regulatory tools such as the Zoning and Subdivision ordinances. The Code of Virginia §15.2-2223 specifies that a comprehensive plan for the physical development of the territory within locality's jurisdiction be provided and that every governing body shall adopt a comprehensive plan for the territory under its jurisdiction within the Commonwealth.

The comprehensive plan is designed to guide the future actions of a community. It presents a vision for the future, with long-range goals and objectives for all activities that affect the local government. This includes guidance on how to make decisions on public and private land development proposals, the expenditure of public funds, and how to address pressing issues such as farmland preservation or the redevelopment of older areas. Most plans are written to provide direction over a 10- to 20-year period after plan

adoption. However, plans should receive a considered review and possible update every five years.

Request for Proposal 399 for Loudoun County's New Comprehensive Plan was issued April 29, 2016 and two proposals were received on June 1, 2016. These proposals are under evaluation by a Proposal Analysis Group consisting of County staff from the Department of Planning and Zoning and the Department of Transportation and Capital Infrastructure. It is anticipated that an initial contract award will be made in August under staff authority, not to exceed \$400,000.

*Estimated Cost:* \$1,800,000

*Funding Source:* Department of Planning and Zoning Operational Budget

*Estimated Committee Action Date:* September 2016

*Staff Contacts:* Ricky Barker, Director, Planning and Zoning  
Christopher Garcia, Planning and Zoning  
Christopher Bresley, Finance and Procurement

### 3. **Contract Renewal/Construction Support Services**

*Reference:* NA

*Description:* The Department of Transportation and Capital Infrastructure intends renew these contracts for Construction Support Services for the second, one year renewal option. The County uses these contracts to provide construction support services for various projects contained in the County's Capital Improvements Program. These projects include both horizontal (buildings, etc.) and vertical construction (roads, etc.). However, they are available to support any County construction support requirement.

*Estimated Cost:* \$4,000,000

*Funding Source:* Funding for this contract would come from various sources, including but not limited to the Capital Fund, the Capital Asset Preservation Program, the Department of Transportation and Capital Infrastructure FY 2017 operational budget, and the Department of General Services FY 2017 operational budget. The estimated award authority is based upon the anticipated requirements to support the CIP during the contract period.

*Estimated Committee Action Date:* September 2016

*Staff Contacts:* Joe Kroboth, Transportation and Capital Infrastructure  
Melissa Tello, Transportation and Capital Infrastructure  
Christopher Bresley, Finance and Procurement

### 4. **Contract Renewal/Job Order Contract for General Construction Work**

*Reference:* FY 2017 Adopted Budget

*Description:* The Department of General Services intends award contracts for the Job Order Contract (JOC) for General Construction Work for one year with two, one year renewal options. A JOC is a competitively bid, firm fixed priced, indefinite quantity contract. The scope of work of these contracts includes countywide repair, alteration,

construction, maintenance, rehabilitation, demolition and construction of infrastructure and buildings on an as-needed basis at various Loudoun County facilities

*Estimated Cost:* \$4,000,000

*Funding Source:* Funding is available in the operating budgets of the Department of General Services and in the Department of Parks, Recreation and Community Services; and in the Capital Asset Preservation Program and the Capital Improvement Program.

*Estimated Committee Action Date:* September 2016

*Staff Contacts:* Ernie Brown, General Services  
Tom Trask, General Services  
Christopher Bresley, Finance and Procurement

## Upcoming Contracts/Projects in FY 2017 Q2

**Title: Contract Award/Architectural & Engineering Services for the Aldie Fire Station**

Department: Transportation and Capital Infrastructure

Estimated Value: \$2,000,000

Anticipated Meeting Date: October 2016

**Title: Contract Award/Construction of the Pennington Lot Parking Garage**

Department: Transportation and Capital Infrastructure

Estimated Value: \$15,000,000

Anticipated Meeting Date: October 2016

**Title: Contract Award/Construction of Improvements to the Edgar Tillet Park**

Department: Transportation and Capital Infrastructure

Estimated Value: \$1,700,000

Anticipated Meeting Date: October 2016

**Title: Contract Award/Architectural Services**

Department: Transportation and Capital Infrastructure

Estimated Value: \$4,000,000

Anticipated Meeting Date: October 2016

**Title: Contract Renewal/Operation of the Youth Shelter**

Department: Family Services

Estimated Value: \$1,645,000

Anticipated Meeting Date: October 2016

**Title: Contract Award/Construction of the Round Hill Group Home**

Department: Transportation and Capital Infrastructure

Estimated Value: \$1,250,000

Anticipated Meeting Date: November 2016

**Title: Contract Award/Construction of Mooreview Parkway**

Department: Transportation and Capital Infrastructure

Estimated Value: \$5,000,000

Anticipated Meeting Date: November 2016

**Title: Contract Award/Claude Moore Park, Trailside & Woodgrove Park Restrooms**

Department: Transportation and Capital Infrastructure

Estimated Value: \$850,000

Anticipated Meeting Date: December 2016

**Title: Contract Renewal/Commissioning Services**

Department: Transportation and Capital Infrastructure

Estimated Value: \$2,000,000

Anticipated Meeting Date: December 2016

**Title: Contract Award/Electronic Health Records**

Department: MHSADS

Estimated Value: \$1,700,000

Anticipated Meeting Date: December 2016

**Title: Contract Award/Construction of Claiborne Parkway**

Department: Transportation and Capital Infrastructure

Estimated Value: \$5,300,000

Anticipated Meeting Date: December 2016