

**BOARD OF SUPERVISORS  
FINANCE/GOVERNMENT OPERATIONS AND  
ECONOMIC DEVELOPMENT COMMITTEE  
AGENDA**

**June 14, 2016**

**6:00 p.m.**

**Loudoun County Government Center  
1 Harrison Street, S.E., Leesburg, VA  
Board Room**

**Committee Members:**

**Matthew Letourneau, Chair**

**Phyllis Randall - Tony Buffington - Ralph Buona - Koran Saines**

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*\*Proposed for Consent*

- 1. Monthly Department of Economic Development Report (Information)**  
Election District: Countywide  
Staff Contacts: Buddy Rizer, Economic Development
  
- 2. Nighttime Economy Ad-Hoc Committee (NEAC) Report (Action)**  
Election District: Countywide  
Staff Contact: Buddy Rizer, Economic Development  
Gwen Kennedy, County Administration
  
- 3. Loudoun County-Washington Redskins Marketing Agreement Update (Information)**  
Election District: Countywide  
Staff Contacts: Buddy Rizer, Economic Development
  
- 4. Overview of Loudoun's Sister City Program and Recommendations for Future Administration (Action)**  
Election District: Countywide  
Staff Contacts: Buddy Rizer, Economic Development  
Rick Morris, Economic Development  
Bob McCollar, Economic Development  
Caleb Weitz, County Administration
  
- 5. CONTRACT AWARD/Utilities Relocation for Claiborne Parkway – Columbia Gas Transmission, LLC (Action)**  
Election District: Dulles  
Staff Contacts: Melissa Tello, Transportation and Capital Infrastructure  
Joe Kroboth, Transportation and Capital Infrastructure  
Cheryl Middleton, Finance and Procurement  
Belkys Escobar, Assistant County Attorney

- 6. \*CONTRACT AWARD/Youth Shelter Renovation (Action)**  
Election District: Catoctin  
Staff Contacts: Joe Kroboth, Transportation and Capital Infrastructure  
Mark Hoffman, Transportation and Capital Infrastructure  
Christopher Bresley, Finance and Procurement
- 7. \*CONTRACT RENEWAL/Job Order Contract (JOC) for the Maintenance, Repair and Replacement of Mechanical Infrastructure (Action)**  
Election District: Countywide  
Staff Contacts: Ernest Brown, General Services  
Tom Trask, General Services  
Christopher Bresley, Finance and Procurement
- 8. \*CONTRACT RENEWAL/Property, Liability and Automobile Coverage (Action)**  
Election District: Countywide  
Staff Contacts: Nelia Larson-Mann, Human Resources  
Jeanette Green, Human Resources  
Cheryl Middleton, Finance and Procurement
- 9. \*CONTRACT RENEWAL/Verizon Telecommunications Services (Action)**  
Election District: Countywide  
Staff Contacts: Wendy Wickens, Information Technology  
Marilee Ciehoski, Information Technology  
Sandra Lineberry, Finance and Procurement
- 10. \*CONTRACT RENEWAL/ Telephone Platform Solution and Backbone Network Equipment & Services (Action)**  
Election District: Countywide  
Staff Contacts: Wendy Wickens, Information Technology  
Marilee Ciehoski, Information Technology  
Sandra Lineberry, Finance and Procurement
- 11. \*AWARD AUTHORITY INCREASE/Financial and Compliance Audit Services (Action)**  
Election District: Countywide  
Staff Contacts: Janet Romanchyk, Finance and Procurement  
Cheryl Middleton, Finance and Procurement  
John Sandy, County Administration
- 12. Capital Project Procurement and Process (Information)**  
Election District: Countywide  
Staff Contacts: Cheryl Middleton, Finance and Procurement  
Mark Hoffman, Transportation and Capital Infrastructure  
Melissa Tello, Transportation and Capital Infrastructure

Joe Kroboth, Transportation and Capital Infrastructure

**13. Revision of the Restricted Use Transient Occupancy Funding Policy (Action)**

Election District: Countywide  
Staff Contacts: Kenny Young, County Administration  
Erin McLellan, Management and Budget  
Buddy Rizer, Economic Development

**14. Revision and Renewal of the Memorandum of Understanding with Visit Loudoun (LCVA, Inc.) (Action)**

Election District: Countywide  
Staff Contacts: Kenny Young, County Administration  
Erin McLellan, Management and Budget  
Buddy Rizer, Economic Development

**15. Advancement of Projects Included in General Obligation Referenda/November 2016 Bond Referendum (Action)**

Election District: Countywide  
Staff Contacts: John Sandy, County Administration  
Penny Newquist, Finance and Procurement  
Janet Romanchyk, Finance and Procurement  
Nicole Bradley, Finance and Procurement  
Courtney Sydnor, County Attorney's Office

**16. Board Member Initiative: Board District Budget Adjustments (Action)**

Election District: Countywide  
Staff Contacts: Monica Filyaw, Aide to Supervisor Matthew Letourneau

**17. AWARD AUTHORITY INCREASE/Business Transformation Office Management (Action)**

Election District: Countywide  
Staff Contacts: Wendy Wickens, Information Technology  
Robert Middaugh, County Administration  
Cheryl Middleton, Finance and Procurement

**18. Monthly Report/Implementation of the Enterprise Resource Planning (ERP) System (Information)**

Election District: Countywide  
Staff Contacts: John Sandy, County Administration  
Robert Middaugh, County Administration  
Wendy Wickens, Information Technology  
Penny Newquist, Finance and Procurement  
Vince Marchesano, Vivad Technologies, LLC

**Next Regular Meeting: July 12, 2016**

If you require a reasonable accommodation for any type of disability in order to participate in the Finance/Government Operations and Economic Development Committee Meeting, please contact the Office of the County administrator at 703-777-0200/TTY-711. At least one business day of advance notice is requested; some accommodations may require more than one day of notice. FM Assistive Listening System is available at the meeting.