

**BOARD OF SUPERVISORS
FINANCE/GOVERNMENT OPERATIONS AND
ECONOMIC DEVELOPMENT COMMITTEE
INFORMATION ITEM**

SUBJECT: Quarterly Report/Upcoming Contracts in 4th Quarter-FY 2016

ELECTION DISTRICT: Countywide

STAFF CONTACTS: Cheryl L. Middleton, Finance and Procurement
John Sandy, County Administration

PURPOSE: To inform the Finance/Government Operations and Economic Development Committee (FGOEDC) of projects that exceed \$1 million and/or contracts that affect service delivery and would require future action by the FGOEDC and the Board of Supervisors (Board).

BACKGROUND: Since 2009, staff has provided a report of upcoming projects to the FGOEDC on a quarterly basis at the Committee's request. This report provides information on projects that exceed \$1 million and/or contracts that affect service delivery and would require future action by the FGOEDC and the Board. This item is intended to provide advance notice of these major items to the Committee members and an opportunity to ask questions of staff and request specific information that they would like to see in the future action items.

Attachment 1 provides information on contracts that will require action by the FGOEDC during the fourth quarter of FY 2016. Attachment 2 provides information on contracts that are expected to require action by the FGOEDC during the first quarter of FY 2017. These items will subsequently be forwarded to the full Board for final action.

ATTACHMENTS:

1. Upcoming Contracts/Projects in FY 2016 Q4
2. Upcoming Contracts/Projects in FY 2017 Q1

Upcoming Contracts/Projects in FY 2016 Q4

1. **Contract Award/ Architectural & Engineering Services for the New Loudoun County Animal Services Facility**

Reference: Adopted FY 2016 Budget, Volume 2: FY 2016-FY2020 CIP (April 2015), page 10-50

Description: This contract's overall scope consists of the architectural and engineering services for the design of an approximately 25,000 square foot Animal Services Facility to replace the existing facility located in Waterford, Virginia. The Shelter is planned to be located on an approximate five (5) acre portion parcel owned by the Loudoun County Board of Supervisors on the corner of the future Kincaid Boulevard and the future Crosstrails Boulevard in Leesburg Virginia. The new Facility will provide many of the same services as the current animal shelter in Waterford. These services include: pet adoptions, housing of strays, abandoned or relinquished companion animals, dog license sales, volunteer opportunities, dispatch services for Animal Control Officers, education programs, counseling services, and a veterinary clinic for the medical treatment of shelter animals. The approximate five (5) acre site will include all the site functions required by this Facility, plus areas for storage, outdoor training and animal exercise areas.

Estimated Cost: \$1,800,000

Funding Source: General Obligation Bonds

Estimated Committee Action Date: June 2016

Staff Contacts: Joe Kroboth, Transportation and Capital Infrastructure
Mark Hoffman, Transportation and Capital Infrastructure
Christopher Bresley, Finance and Procurement

2. **Contract Renewal/Job Order Contract for Maintenance and Repair of Mechanical Infrastructure**

Reference: NA

Description: The Department of General Services intends to renew the contracts for the Job Order Contract (JOC) for Maintenance and Repair of Mechanical Infrastructure for the first of two, one year renewal options. A JOC is a competitively bid, firm fixed priced, indefinite quantity contract. The scope of work of these contracts includes countywide maintenance, repair and replacement of mechanical infrastructure on an as-needed basis at various Loudoun County facilities.

Estimated Cost: \$4,000,000

Funding Sources: Funding is available in the FY 2016 and 2017 operating budgets of the Department of General Services, the Department of Parks, Recreation and Community Services, and the Department of Transportation and Capital Infrastructure and the Capital Asset Preservation Program and the Capital Improvement Program.

Estimated Committee Action Date: June 2016

Staff Contacts: Ernest Brown/ General Services
Tom Trask/ General Services
Christopher Bresley, Finance and Procurement

3. **Contract Award/Construction of the Scott Jenkins Memorial Park Phase 2**

Reference: Adopted FY 2016 Budget, Volume 2: FY 2016-FY2020 CIP (April 2015), page 10-41

Description: This contract award is intended for the construction of the remaining planned facilities at Scott Jenkins Memorial Park. Phase 2 of the project includes the construction of three (3) small baseball fields, one rectangular field, associated parking, and a concession building. The 35.1 acre site is located at 39464 East Colonial Highway in Hamilton, VA.

Estimated Cost: \$1,700,000

Funding Source: Local Tax Funding

Estimated Committee Action Date: June 2016

Staff Contacts: Melissa Tello, Transportation and Capital Infrastructure
Christopher Bresley, Finance and Procurement

3. **Contract Award/Day Support and Employment Services**

Reference: FY 2016 Adopted Budget (April 2015) and
FY 2017 Adopted Budget (April 2016)

Description: The contract award is intended for providing Employment and Developmental Day Services under a regional cooperative agreement for individuals with developmental disabilities under the direction of the Department of Mental Health, Substance Abuse and Developmental Services (MHSADS). By participating in this cooperative procurement, the County has access to a pool of providers for these services as well as a regional rate structure. Employment services are community based paid employment opportunities for people whose skill level does not make them candidates for competitive employment. Fairfax County issued a cooperative solicitation in August 2015 with a one year base effective May 1, 2016; and included four (4) one-year renewal options.

Estimated Cost: \$1,650,000

Funding Source: FY 2016 Operating Budget/FY 2017 Operating Budget for
MHSADS

Estimated Committee Action Date: May 2016

Staff Contacts: Margaret Graham, Mental Health, Substance Abuse and
Developmental Services
Sara Westfall, Mental Health, Substance Abuse and
Developmental Services
Diane C. Smith, Finance and Procurement

4. **Contract Renewal/Operation of the Homeless Services Center and Related Services**

Reference: FY 2017 Adopted Fiscal Plan (April 2016)

Description: The Department of Family Services (DFS) intends to renew the services of a qualified organization to operate the County's Homeless Services Center located on Meadowview Court in Leesburg. This facility and its ancillary programs and services includes the Emergency Homeless Shelter, the Drop-In Center, Cold Weather Shelter, the Permanent Supportive Housing on-site program, and eight (8) geographically dispersed off-site apartments. The County provides oversight of each of the programs. The Department of Family Services acts as the contract administrator and provides financial supervision of the program. This Contract renewal covers the period October 1, 2016 through September 30, 2017 and is the first of five (5) renewal options.

Estimated Cost: \$1,045,388

Funding Source: FY 2017 Operating Budget for DFS

Estimated Committee Action Date: June 2016

Staff Contacts: Ellen Grunewald, Family Services
Hope Stonerook, Family Services
Diane C. Smith, Finance and Procurement

5. **Contract Renewal/Companion Services**

Reference: FY 2017 Adopted Fiscal Plan (April 2016)

Description: The Department of Family Services (DFS) intends to renew the services of a qualified organization to provide companion services to the County's elderly and disabled clients. Companion services are currently provided within the homes of eligible individuals. Eligible individuals are those persons who are 18 years and older and who are physically, or mentally incapacitated; or those individuals who are more than 60 years old and who need assistance with daily living activities. Needs assessments are conducted by the Department of Family Services. The services provided include: light housework, shopping, meal preparation, bathing, dressing, toileting, eating/feeding, supervision, and/or limited socialization activities. The Companion Program provides a service to intervene in Adult Protective Services situations to protect individuals and stabilize critical and, at times, life-threatening situations. This Contract renewal covers the period October 1, 2016 through September 30, 2017 and is the final renewal of four (4) renewal options.

Estimated Cost: \$1,106,069

Funding Source: FY 2017 Operating Budget for DFS

Estimated Committee Action Date: June 2016

Staff Contacts: Ellen Grunewald, Family Services
Hope Stonerook, Family Services
Diane C. Smith, Finance & Procurement

6. **Contract Award/Lovettsville Park Road Improvements**

Reference: Adopted FY 2016 Budget, Volume 2: FY 2016-FY2020 CIP (April 2015), page 8-79

Description: The Department of Transportation and Capital Infrastructure (DTCI) intends to award a contract to construct road improvements at the intersection of East Broad Way, Lovettsville Road and Milltown Road; and construct an entrance to the future Lovettsville Community Park as specified in prepared plans by Louviere, Stratton & Yokel, LLCs and Atkins North America, Inc., as reviewed and approved by the County and the Virginia Department of Transportation (VDOT).

Estimated Cost: \$1,300,000

Funding Source: Local Gasoline Tax funds, Lease Revenue Financing

Estimated Committee Action Date: June 2016

Staff Contacts: Melissa Tello, Transportation and Capital Infrastructure
Mike Angel, Finance and Procurement

7. **Contract Award/Construction of Tall Cedars Parkway Between Gum Spring and Pinebrook Road**

Reference: Adopted FY 2014 Fiscal Plan, Volume 2: FY 2013-FY2018 CIP (April 2013), page 11-22

Description: DTCI intends to award a contract to construct a new segment of Tall Cedars Parkway between Pinebrook Road and Gum Springs Road completing the full connection of Tall Cedars Parkway from the East Gate development through the Stone Ridge development in the Dulles Planning Subarea. The project also provides for the construction of a half-section of Tall Cedars Parkway between Pinebrook Road and Riding Center Drive.

Estimated Cost: \$7,400,000

Funding Source: Cash Proffers

Estimated Committee Action Date: June 2016

Staff Contacts: Melissa Tello, Transportation and Capital Infrastructure
Mike Angel, Finance and Procurement

8. **Contract Award/Construction of Stone Ridge II Park and Ride**

Reference: Adopted FY 2016 Budget, Volume 2: FY 2016-FY2020 CIP (April 2015), page 11-87

Description: DTCI intends to award a contract to construct the Stone Ridge Park and Ride Facility of approximately 300 parking spaces on a County-owned five (5) acre proffered site in the Stone Ridge development. The Park and Ride is located between Stone Carver Drive to the east and Tall Cedars Pkwy to the south in South Riding, Virginia.

Estimated Cost: \$4,500,000

Funding Source: Cash Proffers, Transit Bus Fees

Estimated Committee Action Date: June 2016

Staff Contacts: Melissa Tello, Transportation and Capital Infrastructure
Mike Angel, Finance and Procurement

Upcoming Contracts/Projects in FY 2017 Q1

Title: Contract Award/Telephone Platform Solution

Department: Information Technology

Estimated Value: \$1,500,000

Anticipated Meeting Date: July 2016

Title: Contract Renewal/Backbone Network Equipment and Services

Department: Information Technology

Estimated Value: \$1,400,000

Anticipated Meeting Date: July 2016

Title: Contract Award/Kirkpatrick Fire and Rescue Station

Department: Transportation & Capital Infrastructure

Estimated Value: \$8,000,000

Anticipated Meeting Date: July 2016

Title: Contract Award/Youth Shelter Phase 2

Department: Transportation & Capital Infrastructure

Estimated Value: \$1,000,000

Anticipated Meeting Date: July 2016

Title: Contract Award/Construction of the Pennington Lot Parking Garage

Department: Transportation & Capital Infrastructure

Estimated Value: \$15,000,000

Anticipated Meeting Date: August 2016

Title: Contract Award/Architectural & Engineering Services for the Aldie Fire Station

Department: Transportation & Capital Infrastructure

Estimated Value: \$2,000,000

Anticipated Meeting Date: September 2016

Title: Contract Award/Job Order Contract (JOC) for the Maintenance and Repair of Stormwater Infrastructure, Paving and other site Work

Department: General Services

Estimated Value: \$4,000,000

Anticipated Meeting Date: September 2016

Title: Contract Award/Construction of Improvements to the Edgar Tillet Park

Department: Transportation & Capital Infrastructure

Estimated Value: \$1,700,000

Anticipated Meeting Date: September 2016

Title: Contract Renewal/Job Order Contract (JOC) for General Construction Work

Department: General Services

Estimated Value: \$4,000,000

Anticipated Meeting Date: September 2016

Title: Contract Renewal/Construction Support Services

Department: Transportation & Capital Infrastructure

Estimated Value: \$2,000,000

Anticipated Meeting Date: September 2016

Title: Contract Award/Construction of Mooreview Parkway

Department: Transportation and Capital Infrastructure

Estimated Value: \$5,000,000

Anticipated Meeting Date: September 2016

Title: Contract Award/Construction of Claiborne Parkway

Department: Transportation and Capital Infrastructure

Estimated Value: \$5,300,000

Anticipated Meeting Date: September 2016