

Date of Meeting: January 12, 2016

**# 7**

**BOARD OF SUPERVISORS  
FINANCE/GOVERNMENT OPERATIONS AND ECONOMIC DEVELOPMENT  
COMMITTEE  
INFORMATION ITEM**

**SUBJECT:** **Quarterly Report/Upcoming Contracts in 3rd Quarter-FY 2016**

**ELECTION DISTRICT:** Countywide

**STAFF CONTACTS:** Cheryl L. Middleton, Finance and Procurement  
John Sandy, County Administration

**PURPOSE:** To inform the Finance/Government Operations and Economic Development Committee (FGOEDC) of projects that exceed \$1 million and/or contracts that affect service delivery and would require future action by the FGOEDC and the Board of Supervisors (Board).

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**BACKGROUND:** Since 2009, staff has provided a report of upcoming projects to the FGOEDC on a quarterly basis at the Committee's request. This report provides information on projects that exceed \$1 million and/or contracts that affect service delivery and would require future action by the FGOEDC and the Board. This item is intended to provide advance notice of these major items to the Committee members and an opportunity to ask questions of staff and request specific information that they would like to see in the future action items. Attachment 1 provides information on contracts that will require action by the FGOEDC during the third quarter of FY 2016. Attachment 2 provides information on contracts that are expected to require action by the FGOEDC during the fourth quarter of FY 2016. These items will subsequently be forwarded to the full Board for final action.

**ATTACHMENTS:**

1. Upcoming Contracts/Projects in FY 2016 Q3
2. Upcoming Contracts/Projects in FY 2016 Q4

## Upcoming Contracts/Projects in FY 2016 Q3

### 1. Contract Award/Architectural & Engineering Services for the Hal and Berni Hanson Regional Park

*Reference:* FY 2016 Capital Improvement Program page 10-37

*Description:* The project's overall scope consists of the design and construction of a 257 acre regional park to include a four field baseball complex, two regulation sized, artificial turf rectangular athletic fields, nine regulation sized, natural turf rectangular athletic fields, one small, natural turf rectangular field, one regulation sized, natural turf cricket field, athletic field lighting, 75 acres of passive recreation space, natural trails, paved trails, mountain bike trails, required parking, public restrooms and concessions, picnic pavilions, a Nature Center building, a Park Office building, a Lodge building, Renovation of Historical building (Hanson house), two maintenance facilities, two amphitheaters, a splash pad, a four acre handicapped accessible playground, two off-leash dog areas, and fishing piers.

*Estimated Cost:* \$4,000,000

*Funding Source:* Cash Proffers and General Obligation Bonds

*Estimated Committee Action Date:* March 2016

*Staff Contacts:* Joe Kroboth, Transportation and Capital Infrastructure  
Mark Hoffman, Transportation and Capital Infrastructure  
Christopher Bresley, Finance and Procurement

### 2. Contract Renewal/Engineering Services for the Loudoun County Stormwater Management Program

*Reference:* FY 2016 Capital Improvement Program page 10-18

*Description:* The intent of this contract is to obtain professional engineering services in support of the Loudoun County Stormwater Management Program. As defined in Code of Federal Regulations (40CFR122.26) [Revised as of July 1, 2001], the Federal Clean Water Act requires cities and urbanized counties having populations above 50,000 to develop stormwater management programs and obtain discharge permits for stormwater outfalls. The eastern portion of Loudoun County (i.e., an area of approximately 81 square miles) currently falls under these requirements; however, it is possible over time that all of Loudoun County could be subject to these regulations. In Virginia, the program is managed by the Department of Environmental Quality which issues stormwater discharge permits.

*Estimated Cost:* \$1,000,000

*Funding Source:* Local tax funding

*Estimated Committee Action Date:* March 2016

*Staff Contacts:* Ernie Brown, General Services  
Steve Plante, General Services  
Christopher Bresley, Finance and Procurement

**3. Contract Renewal/Library Material Suppliers**

*Reference:* FY 2017 Adopted Fiscal Plan, if adopted by the Board

*Description:* The project's overall scope consists of providing library materials to include the purchase of library materials (books, DVDs, audio books, and compact disks) for the Library Service's eight branches and an outreach service serving the elderly and home-bound. The acceptance date for the initial Request for Proposal is ongoing; thus far, the County has received 21 proposals with one remaining renewal. Procurement of library materials through a pool of vendors has been very successful over the last 20 years in providing the largest possible range of library materials and services. Orders are placed with a vendor offering the best discount and availability for the material needed.

*Estimated Cost:* \$1,100,000

*Funding Source:* FY 2017 Operating Budget , if appropriated by the Board

*Estimated Committee Action Date:* March 2016

*Staff Contacts:* Chang Liu, Library Services  
Mary Lou Demeo, Library Services  
Diane C. Smith, Finance and Procurement

**4. Contract Award/Day Support and Employment Services**

*Reference:* FY 2016 Adopted Fiscal Plan/2017 Adopted Fiscal Plan, if adopted by the Board

*Description:* The project's overall scope consists providing Employment and Developmental Day Services under a regional cooperative agreement for individuals with developmental disabilities. By participating in this cooperative procurement, the County has access to a pool of providers for these services as well as a regional rate structure. Employment services are community based paid employment opportunities for people whose skill level does not make them candidates for competitive employment. The initial contract award through this cooperative procurement was made effective from January 1, 2008 through June 30, 2010; and included five (5) one-year renewal options and an extension for an additional year.

*Estimated Cost:* \$1,650,000

*Funding Source:* FY 2016 Operating Budget/2017 Operating Budget, if appropriated by the Board

*Estimated Committee Action Date:* January 2016

*Staff Contacts:* Sara Westfall, Mental Health, Substance Abuse and  
Developmental Services  
Diane C. Smith, Finance and Procurement

**5. Contract Renewal/Offsite Hosting Services**

*Reference:* FY 2016 Adopted Fiscal Plan/2017 Adopted Fiscal Plan, if adopted by the Board

*Description:* In January 2012, both the County and the Schools began the replacement of financial and personnel/payroll applications with an Oracle based solution (Phase 2). As a result, the County chose to host and manage the physical hardware and software environments with an offsite vendor. By utilizing these hosting services from an offsite provider, the County was not required to purchase, install and maintain the hardware required to implement the County's Enterprise Resource Plan (ERP) solution. On March 18, 2015, the Board of Supervisors awarded a one year contract to OneNeck IT Solutions LLC in the estimated amount of \$936,086. The current contract is up for renewal on March 31, 2016.

*Estimated Cost:* \$1,000,000

*Funding Source:* FY 2016 Operating Budget/2017 Operating Budget, if appropriated by the Board

*Estimated Committee Action Date:* March 2016

*Staff Contacts:* Wendy Wickens, Information Technology  
Cheryl Middleton, Finance and Procurement

**Upcoming Contracts/Projects in FY 2016 Q4**

**Title: Contract Award/Lovettsville Park Road Improvements**

Department: Transportation and Capital Infrastructure  
Estimated Value: \$1,300,000  
Anticipated Meeting Date: April 2016

**Title: Contract Award/Stone Ridge Park & Ride Lot**

Department: Transportation and Capital Infrastructure  
Estimated Value: \$3,000,000  
Anticipated Meeting Date: April 2016

**Title: Contract Award/Construction of Mooreview Parkway**

Department: Transportation and Capital Infrastructure  
Estimated Value: \$5,000,000  
Anticipated Meeting Date: April 2016

**Title: Contract Award/Installation of Traffic Signals at Tall Cedars Pkwy and Poland Rd. – Belmont Ridge Rd. and Croson Lane**

Department: Transportation and Capital Infrastructure  
Estimated Value: \$600,000  
Anticipated Meeting Date: April 2016

**Title: Contract Award/Construction of Tall Cedars Parkway**

Department: Transportation and Capital Infrastructure  
Estimated Value: \$7,000,000  
Anticipated Meeting Date: April 2016

**Title: Contract Award/Telephone Platform Solution**

Department: Information Technology  
Estimated Value: \$1,500,000  
Anticipated Meeting Date: April 2016

**Title: Contract Award/Construction of the Scott Jenkins Memorial Park Phase 2**

Department: Transportation and Capital Infrastructure  
Estimated Value: \$1,700,000  
Anticipated Meeting Date: April 2016

**Title: Contract Award/Design Build Delivery of the Route 772 Transit Connector Bridge**

Department: Transportation and Capital Infrastructure  
Estimated Value: \$15,000,000  
Anticipated Meeting Date: April 2016

**Title: Architectural & Engineering Services for the New Loudoun County Animal Services Facility**

Department: Transportation and Capital Infrastructure  
Estimated Value: \$1,800,000  
Anticipated Meeting Date: April 2016

**Title: Kirkpatrick Fire and Rescue Station**  
Department: Transportation and Capital Infrastructure  
Estimated Value: \$8,000,000  
Anticipated Meeting Date: May 2016

**Title: Contract Renewal/Solid Waste Engineering and Monitoring Services, Loudoun County Solid Waste Management Facility**  
Department: General Services  
Estimated Value: \$750,000  
Anticipated Meeting Date: May 2016

**Title: Contract Renewal/Backbone Network Equipment and Services**  
Department: Information Technology  
Estimated Value: \$1,400,000  
Anticipated Meeting Date: May 2016

**Title: Contract Renewal/Operation of the Homeless Services Center**  
Department: Family Services  
Estimated Value: \$1,655,000  
Anticipated Meeting Date: June 2016

**Title: Contract Renewal/Companion Services**  
Department: Family Services  
Estimated Value: \$1,078,576  
Anticipated Meeting Date: June 2016

**Title: Contract Award/Construction of Claiborne Parkway**  
Department: Transportation and Capital Infrastructure  
Estimated Value: \$5,300,000  
Anticipated Meeting Date: June 2016

**Title: Contract Renewal/Job Order Contract (JOC) for the Maintenance and Repair of Mechanical Infrastructure**  
Department: General Services  
Estimated Value: \$4,000,000  
Anticipated Meeting Date: June 2016

**Title: Contract Award/Youth Shelter Phase 2**  
Department: Transportation and Capital Infrastructure  
Estimated Value: \$1,000,000  
Anticipated Meeting Date: June 2016